

Council Assembly

Ordinary Meeting

Wednesday 27 March 2019

7.00 pm

Council Offices, 160 Tooley Street, London SE1 2Q

Councillors are summoned to attend a meeting of the Council to consider the business contained herein

Eleanor Kelly
Chief Executive

INFORMATION FOR MEMBERS OF THE PUBLIC

Access to information

You have the right to request to inspect copies of minutes and reports on this agenda as well as the background documents used in the preparation of these reports.

Babysitting/Carers allowances

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Access

The council is committed to making its meetings accessible. Further details on building access, translation, provision of signers etc for this meeting are on the council's web site: www.southwark.gov.uk or please contact the person below.

Contact

Virginia Wynn-Jones or Andrew Weir on 020 7525 7055 or 020 7525 7222 or email: virginia.wynn-jones@southwark.gov.uk; andrew.weir@southwark.gov.uk; constitutional.team@southwark.gov.uk

Date: 15 March 2019



Council Assembly

Ordinary Meeting

Wednesday 27 March 2019
7.00 pm
Council Offices, 160 Tooley Street, London SE1 2QH

Order of Business

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	PART A - OPEN BUSINESS	
1.	PRELIMINARY BUSINESS	
	1.1. ANNOUNCEMENTS FROM THE MAYOR, MEMBERS OF THE CABINET OR CHIEF EXECUTIVE	
	To receive any announcements from the Mayor, members of the cabinet or the chief executive.	
	1.2. APOLOGIES FOR ABSENCE	
	To receive any apologies for absence.	
	1.3. NOTIFICATION OF ANY ITEMS OF BUSINESS WHICH THE MAYOR DEEMS URGENT	
	In special circumstances an item of business may be added to an agenda within seven working days of the meeting.	
	1.4. DISCLOSURE OF INTERESTS AND DISPENSATIONS	
	Members to declare any interests and dispensations in respect of any item of business to be considered at this meeting.	
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	To approve as a correct record the open minutes of the council assembly meeting held on 27 February 2019.	

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2.	ISSUES RAISED BY THE PUBLIC	
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	To formally receive any petitions lodged by members of the council or the public which have been received in advance of the meeting in accordance with council assembly procedure rules.	
	2.2. PUBLIC QUESTION TIME	
	The deadline for public questions is 11.59pm Thursday 21 March. Questions can be emailed to constitutional.team@southwark.gov.uk .	
	Questions from the public will be distributed in a supplemental agenda.	
3.	THEMED DEBATE	
	3.1. COMMUNITY EVIDENCE	
	The deadline for community evidence on the theme is 11.59pm Thursday 21 March. Submissions can be emailed to constitutional.team@southwark.gov.uk .	
	Submissions from the public will be distributed in a supplemental agenda.	
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	The cabinet member for environment, transport management and air quality to present the theme for the meeting.	
4.	DEPUTATIONS	
	The deadline for deputation requests is 11.59pm, Thursday 21 March. Deputations can be emailed to constitutional.team@southwark.gov.uk .	
	Deputation requests will be distributed in a supplemental agenda.	
5.	ISSUES RAISED BY MEMBERS	
	5.1. MEMBERS' QUESTION TIME	15 - 20
	To receive any questions from members of the council.	

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5.2. MEMBERS' MOTIONS		21 - 27
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To consider the following motions:

- Making Southwark a Living Wage place
- NEXUS-Group GP services
- Crossrail and cuts to Transport for London
- HIV in Southwark
- Reform our broken housing economy
- End violence at work charter

6. REPORT(S) FOR DECISION FROM THE CABINET

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To view the appendices to this report, please visit:

<https://www.southwark.gov.uk/planning-and-building-control/planning-policy-and-transport-policy/development-plan/local-plan?chapter=4>

7. OTHER REPORTS

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8. AMENDMENTS

Any member of the council may submit an amendment to a report or motion on the agenda. The amendments will be circulated to all members in a supplemental agenda.

ANY OPEN ITEMS IDENTIFIED AS URGENT AT THE START OF THE MEETING

EXCLUSION MOTION (IF NECESSARY)

The following motion should be moved, seconded and approved if the council wishes to exclude the press and public to deal with reports revealing exempt information:

“That under the access to information procedure rules of the Southwark constitution, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in section(s) 1 – 7 of paragraph 10.4 of the procedure rules.”

PART B – CLOSED BUSINESS**ANY CLOSED ITEMS IDENTIFIED AS URGENT AT THE START OF THE MEETING**

Date: 15 March 2019



Council Assembly

Budget and Council Tax Setting Meeting

MINUTES of the Council Assembly (Budget and Council Tax Setting Meeting) held on Wednesday 27 February 2019 at 7.00 pm at Council Offices, 160 Tooley Street, London SE1 2QH

PRESENT:

The Worshipful the Mayor for 2009-10, Councillor Catherine Rose (Chair)	Councillor Maria Linforth-Hall
Councillor Evelyn Akoto	Councillor Richard Livingstone
Councillor Anood Al-Samerai	Councillor Rebecca Lury
Councillor Jasmine Ali	Councillor Alice Macdonald
Councillor Humaira Ali	Councillor Eliza Mann
Councillor Peter Babudu	Councillor James McAsh
Councillor Maggie Browning	Councillor Hamish McCallum
Councillor Jack Buck	Councillor Darren Merrill
Councillor Radha Burgess	Councillor Victoria Mills
Councillor Victor Chamberlain	Councillor Adele Morris
Councillor Sunil Chopra	Councillor Graham Neale
Councillor James Coldwell	Councillor Margy Newens
Councillor Stephanie Cryan	Councillor David Noakes
Councillor Helen Dennis	Councillor Damian O'Brien
Councillor Dora Dixon-Fyle MBE	Councillor Jason Ochere
Councillor Nick Dolezal	Councillor Victoria Olisa
Councillor Karl Eastham	Councillor Leo Pollak
Councillor Gavin Edwards	Councillor Sandra Rhule
Councillor Paul Fleming	Councillor Jane Salmon
Councillor Tom Flynn	Councillor Martin Seaton
Councillor Renata Hamvas	Councillor Andy Simmons
Councillor Barrie Hargrove	Councillor Johnson Situ
Councillor Jon Hartley	Councillor Michael Situ
Councillor William Houngho	Councillor Charlie Smith
Councillor Sirajul Islam	Councillor Cleo Soanes
Councillor Peter John OBE	Councillor Leanne Werner
Councillor Nick Johnson	Councillor Dan Whitehead
Councillor Eleanor Kerlake	Councillor Kath Whittam
Councillor Sarah King	Councillor Kieron Williams
Councillor Sunny Lambe	Councillor Ian Wingfield
Councillor Lorraine Lauder MBE	
Councillor Richard Leeming	

1. PRELIMINARY BUSINESS

1.1 ANNOUNCEMENTS FROM THE MAYOR, MEMBERS OF THE CABINET OR CHIEF EXECUTIVE

The Mayor offered her congratulations to Councillor Bill Williams on his marriage, to Councillor James Coldwell on his engagement, and to Duncan Whitfield, the strategic director of finance and governance, on a significant birthday.

1.2 NOTIFICATION OF ANY ITEMS OF BUSINESS WHICH THE MAYOR DEEMS URGENT

At this juncture the meeting agreed the programme motion.

RESOLVED:

The timings for the evening will be as follows:

Time	Business
7.00pm – 7.15pm	1. Preliminary business and announcements
7.15pm – 10.00pm	<p>Item 2.1 Policy and Resources Strategy 2019-20 - Revenue Budget</p> <p>1. Consideration of this item is not time limited but the meeting is subject to the guillotine.</p> <p>2. Debate to include:</p> <ul style="list-style-type: none"> • Seven questions on reports • Councillor Vicky Mills to present recommendations (10 minutes) • Councillor Jane Salmon to reply on behalf of opposition (5 minutes) • Three amendments to be moved and seconded • Report and amendments to be debated as a single debate (all speakers 3 minutes each) • Reply to the debate from Councillor Vicky Mills (3 minutes) • Separate vote on each amendment • Recorded vote on substantive motion. <p>Members can only speak once, except for Councillor Vicky Mills (cabinet member for finance, performance and Brexit), who will reply to the single debate.</p> <p>3. Amendment A to be titled "Police officers not press officers".</p> <p>4. Amendment B to be titled "A roof over every head".</p> <p>Item 2.2 Capital Strategy and Treasury Management Strategy 2019-20</p>

	To be considered as normal.
	<p>Item 2.3 Setting the Council Tax 2019-20</p> <p>Recommendation 2 to be amended to refer to Appendix A rather than Appendix B.</p> <p>If Amendment C to item 2.1 is carried, Appendix A will be amended to reflect this:</p> <p>3 a) to read "£988,781,353" instead of "£988,521,353" 3 b) to read "-£878,249,672" instead of "-£877,989,672".</p> <p>This report has a legal requirement to take a recorded vote on the substantive motion.</p>
	<p>Item 2.4 Capital Programme Refresh for 2018-19 to 2027-28</p> <p>Recommendation 3 to be amended to refer to £1,305m rather than £2,100m.</p> <p>To be considered as normal.</p>

Item 2 Reports for decision

Each report to have a single debate, subject to the guillotine.

1.3 DISCLOSURE OF INTERESTS AND DISPENSATIONS

The Mayor announced that all councillors had been granted a dispensation by the monitoring officer to vote on Item 2.3: Setting the council tax 2019-20.

There were no further disclosures of interest.

1.4 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Bill Williams.

1.5 MINUTES

The minutes of the council assembly meeting held on 28 November 2018 were agreed as a correct record.

2. REPORT(S) FOR DECISION FROM THE CABINET

2.1 POLICY AND RESOURCES STRATEGY 2019-20 - REVENUE BUDGET

(See pages 22 - 142 of the main agenda)

There were seven questions on the report, the written responses to which were circulated on blue paper at the meeting. There were seven supplemental questions.

There were three amendments to this report.

In accordance with council assembly procedure rule 1.14.9, Councillor Vicky Mills, cabinet member for finance, performance and Brexit, moved the report.

In accordance with council assembly procedure rule 1.14.9, Councillor Jane Salmon responded to the cabinet member's statement.

Councillor William Hougbo, seconded by Councillor David Noakes, moved Amendment A.

Councillor Victor Chamberlain, seconded by Councillor Hamish McCallum, moved Amendment B.

Councillor Andy Simmons, seconded by Councillor Kath Whittam, moved Amendment C.

Following debate (Councillors Maggie Browning, Leo Pollak, Dan Whitehead, Jasmine Ali, Eliza Mann, Kieron Williams, Peter John, Graham Neale, Richard Livingstone, Johnson Situ, Maria Linforth-Hall, Rebecca Lury, Jack Buck, Damian O'Brien, Stephanie Cryan, Evelyn Akoto, Humaira Ali, Sunny Lambe, Gavin Edwards, (Graham Neale made a point of personal explanation), Adele Morris, Charlie Smith, Paul Fleming, Nick Johnson, Anood Al-Samerai), Councillor Vicky Mills exercised her right of reply.

Amendment A – Lost

Amendment B – Lost

Amendment C – Carried

At this juncture the clerk explained that the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, which had come into force on 25 February 2014, required a recorded vote on key budget decisions by local authorities. The regulations required a recorded vote on decisions only. Therefore in accordance with council assembly procedure rule 1.16(4) (a roll call recorded vote), the bell was rung at the beginning and end of one minute, after which the doors to the room were closed.

The substantive motion was put to the vote, and the votes having been recorded, the Mayor declared the result as follows:

In favour of the substantive motion (48):

Councillors Evelyn Akoto, Jasmine Ali, Peter Babudu, Maggie Browning, Jack Buck, Radha Burgess, Sunil Chopra, James Coldwell, Stephanie Cryan, Helen Dennis, Dora Dixon-Fyle, Nick Dolezal, Karl Eastham, Gavin Edwards, Paul Fleming, Tom Flynn, Renata Hamvas, Barrie Hargrove, Jon Hartley, Sirajul Islam, Peter John, Eleanor

Kerslake, Sarah King, Sunny Lambe, Lorraine Lauder, Richard Leeming, Richard Livingstone, Rebecca Lury, Alice Macdonald, James McAsh, Darren Merrill, Vicky Mills, Margy Newens, Jason Ochere, Victoria Olisa, Leo Pollak, Sandra Rhule, Catherine Rose, Martin Seaton, Andy Simmons, Johnson Situ, Michael Situ, Charlie Smith, Cleo Soanes, Leanne Werner, Kath Whittam, Kieron Williams and Ian Wingfield.

Abstained (14):

Councillors Humaira Ali, Anood Al-Samerai, Victor Chamberlain, William Hougbo, Nick Johnson, Maria Linforth-Hall, Eliza Mann, Hamish McCallum, Adele Morris, Graham Neale, David Noakes, Damian O'Brien, Jane Salmon and Dan Whitehead.

Absent (1)

Councillor Bill Williams

The Mayor declared that the substantive motion was carried.

RESOLVED:

That council assembly:

1. Agrees to increase the Southwark element of the council tax for 2019-20 by 2.99%.
2. Agrees the recommendations of the 5 February 2019 cabinet for a general fund budget requirement (after specific grants and use of reserves) for 2019-20 of £290.424m.

Police and the Night Time Economy

3. Council assembly notes the crucial role that police officers across the borough play in preventing, detecting and responding to crime.
4. Council assembly notes the Night Time Economy team's contribution to this work, and the benefits for local residents of having police officers visibly patrolling, supporting council enforcement, assisting local businesses with issues including rough sleeping and illegal trading, and providing counter terrorism advice.
5. Council assembly notes the Night Time Economy team is currently made up of one Sergeant and five PCs, and that at present this team is part funded by the council, part funded by the police through the Met Patrol Plus scheme and part funded by the Team London Bridge Business Improvement District (BID).
6. Council assembly notes that the Met Patrol Plus scheme will not be continuing in its present form, and is likely to cease altogether. Without the contribution of the Met Patrol Plus scheme, there is a funding shortfall of £205,000 in the Night Time Economy team.
7. Council assembly believes that if the number of police officers working in the Night Time Economy team were to decrease this would have a significant negative impact on local residents and businesses.

8. Council assembly therefore resolves to commit £205,000 to the Night Time Economy team in order to maintain the current levels of policing.

Local intelligence analyst

9. Council assembly notes that despite the work of the council, the police and local organisations and communities, crime and youth violence continue to be serious issues in Southwark.
10. Council assembly notes that these issues are not unique to Southwark and that youth violence and crime are issues across the whole of London.
11. Council assembly believes that a local intelligence analyst would add to the council's and police's work to tackle crime and youth violence. A local intelligence analyst would add vital capacity to the identification of trends and key areas of concern, look at comparisons with other similar areas and neighbouring boroughs, and provide victim and suspect profiles to identify both those who may be at risk of being a victim of crime and those who may be at risk of being drawn into criminal activities.
12. Council assembly therefore resolves to invest £55,000 in a local intelligence analyst to support the work of the council in preventing and tackling crime.

Fees and Charges

13. Council assembly notes that updated fees and charges schedules for 2019-20 were agreed by cabinet on 5 February 2019, bringing Southwark's fees and charges in line with London averages.
14. Council assembly resolves to make rigorous efforts to collect fees and charges notices in full, to make a saving of £260,000.
15. Council assembly therefore amends the budget as follows:

Implications for the 2019/20 budget

Item	Budget Impact (£)
Police officers	205,000
Local intelligence analyst	55,000
Fees and charges collection	-260,000
Balance	0

2.2 CAPITAL STRATEGY AND TREASURY MANAGEMENT STRATEGY 2019-20

(See pages 143-174 of the agenda)

Councillor Vicky Mills, cabinet member for finance, performance and Brexit, introduced the report and thanked the finance officers who had prepared the budget reports.

The recommendations contained within the report were put to the vote and declared to be carried.

RESOLVED:

That council assembly approved:

1. The proposed Capital Strategy 2019-20 as Appendix A of the report
2. The Treasury Management Strategy Statement 2019-20 as Appendix B of the report
3. The Investment Management Strategy 2019-20 as Appendix C of the report
4. The Minimum Revenue Provision Statement 2019-20 as Appendix D of the report
5. The Prudential Indicators for 2019-2021 as Appendix E of the report.

2.3 SETTING THE COUNCIL TAX 2019-20

(See pages 175-186 of the agenda)

At this juncture the clerk explained that the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, which had come into force on 25 February 2014, required a recorded vote on key budget decisions by local authorities. The regulations required a recorded vote on decisions only. Therefore in accordance with council assembly procedure rule 1.16(4) (a roll call recorded vote), the bell was rung at the beginning and end of one minute, after which the doors to the room were closed.

The substantive motion was put to the vote, and the votes having been recorded, the Mayor declared the result as follows:

In favour of the substantive motion (62):

Councillors Evelyn Akoto, Humaira Ali, Jasmine Ali, Anood Al-Samerai, Peter Babudu, Maggie Browning, Jack Buck, Radha Burgess, Victor Chamberlain, Sunil Chopra, James Coldwell, Stephanie Cryan, Helen Dennis, Dora Dixon-Fyle, Nick Dolezal, Karl Eastham, Gavin Edwards, Paul Fleming, Tom Flynn, Renata Hamvas, Barrie Hargrove, Jon Hartley, William Hougbo, Sirajul Islam, Peter John, Nick Johnson, Eleanor Kerslake, Sarah King, Sunny Lambe, Lorraine Lauder, Maria Linforth-Hall, Richard Leeming, Richard Livingstone, Rebecca Lury, Alice Macdonald, Eliza Mann, James McAsh, Hamish McCallum, Darren Merrill, Vicky Mills, Adele Morris, Graham Neale, Margy Newens, David Noakes, Damian O'Brien, Jason Ochere, Victoria Olisa, Leo Pollak, Sandra Rhule, Catherine Rose, Jane Salmon, Martin Seaton, Andy Simmons, Johnson Situ, Michael Situ, Charlie Smith, Cleo Soanes, Leanne Werner, Dan Whitehead, Kath Whittam, Kieron Williams and Ian Wingfield.

Absent (1)

Councillor Bill Williams

The Mayor declared that the substantive motion was carried.

RESOLVED:

1. That the 2019-20 Southwark element of the council tax for band D properties in Southwark, including an increase of 2.99% be set at **£1,066.27**.
2. That the formal resolution for Southwark council taxes in 2019-20 (shown in Appendix A of the report) be approved.
3. That no discount be applied to properties in the former parish of St Mary Newington for 2019-20.
4. That no discount be applied to properties in the former parish of St Saviour's for 2019-20.
5. That council assembly notes the Greater London Authority (GLA) proposal to set a precept level of **£320.51** at Band D, which the GLA considered on 25 February 2019.
6. That the existing local war disability and war widow/ers' schemes for housing benefit be continued in 2019-20.

Note: As contained within the programme motion, Appendix A to the report be amended as below:

- 3 a) to read "£988,781,353" instead of "£988,521,353"
 3 b) to read "-£878,249,672" instead of "-£877,989,672".

2.4 CAPITAL PROGRAMME REFRESH FOR 2018-19 TO 2027-28

(See pages 187-217 of the agenda)

Councillor Vicky Mills, cabinet member for finance, performance and Brexit, introduced the report.

After debate (Councillor Richard Livingstone), the recommendations contained within the report and updated in the programme motion were put to the vote and declared to be carried.

RESOLVED:

That council assembly:

1. Agree the recommendations of the 5 February 2019 cabinet for a refreshed general fund capital programme for the period 2018-19 to 2027-28 of £792m, as detailed in the cabinet report attached as Appendix 1 of the report;
2. Agree the addition to the general fund capital programme of £3m funding contribution to the Cycle Super-Highway 4 project in the borough (paragraph 10 of the report);
3. Agree the recommendations of the 5 February 2019 cabinet for a refreshed housing investment programme (HIP) for the period 2018-19 to 2027-28 of £1,305m, as detailed in the cabinet report attached as Appendix 1 of the report.

3. AMENDMENTS

Amendments are set out in supplemental agenda no. 1.

The meeting closed at 9.30 pm.

CHAIR:

DATED:

Item No. 2.1	Classification: Open	Date: 27 March 2019	Meeting Name: Council Assembly
Report title:		Petition – Save our High Street	
Ward(s) or groups affected:		All	
From:		Chief Executive	

RECOMMENDATION

1. That council assembly consider a petition from local residents regarding the proposed controlled parking zone in East Dulwich.

BACKGROUND INFORMATION

2. A petition containing 1,500 signatures or more may be presented to the Mayor at council assembly. A petition can be submitted by a person of any age who lives, works or studies in Southwark. Petitions must relate to matters which the council has powers or duties or which affects Southwark.
3. At the meeting, the spokesperson for the petition will be invited to speak for up to five minutes on the subject matter. Council assembly will debate the petition for a period of up to 15 minutes and may decide how to respond to the petition at the meeting.
4. Council assembly should decide how to respond to the petition at this meeting. A decision could be made to:
 - Take the action the petition requests
 - Not to take the action requested for reasons put forward in the debate, or
 - To commission further investigation into the matter.
5. Any relevant resource or community impact issues will be contained in the comments of the strategic director.

KEY ISSUES FOR CONSIDERATION

6. A petition containing over 1,500 signatures has been received from the East Dulwich Independents Business Association. The petition states:

‘Dear residents, please help us save our high street. Fight controlled parking CPZ in East Dulwich.

This is a petition from the East Dulwich Independents Business Association objecting to the implementation of CPZ in East Dulwich to Southwark Council, submitted 27 February 2019. This petition was collected by the independent traders of East Dulwich and contains a total of 9704 names and addresses. These break down into: Local residents - 4919. Visitors - 4785. We would like to present our case to council members at the next assembly meeting.

East Dulwich independents: I would like to register my objection to the implementation of CPZ throughout Dulwich.’

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Petition Request File	Constitutional Team 160 Tooley Street, London SE1 2TZ	Virginia Wynn-Jones 020 7525 7055
Council Assembly Procedure Rule 2.4, Southwark Constitution	Constitutional Team 160 Tooley Street, London SE1 2TZ	Virginia Wynn-Jones 020 7525 7055

AUDIT TRAIL

Lead Officer	Chidi Agada, Head of Constitutional Services	
Report Author	Virginia Wynn-Jones, Principal Constitutional Officer	
Version	Final	
Dated	14 March 2019	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments sought	Comments included
Strategic Director of Environment and Leisure	No	No
Strategic Director of Finance and Governance	No	No
Director of Law and Democracy	Yes	No
Date final report sent to Constitutional Team		14 March 2019

Item No.	Classification: Open	Date: 27 March 2019	Meeting Name: Council Assembly
Report title:		Motion on the Theme: Climate Change	
Ward(s) or groups affected:		All	
From:		Proper Constitutional Officer	

BACKGROUND INFORMATION

The theme for this meeting is Climate Change.

The relevant cabinet member shall submit a motion on the theme. All other political groups on the council are allowed to submit one amendment to the motion. The cabinet member's motion and the amendments do not need to be seconded. The cabinet member will present the motion to the meeting, followed by the lead opposition spokesperson's response and moving of their amendment, if any. Following this, the subject matter of the theme will be open to debate. Amendment(s) from other opposition groups on the council can be moved during this part of the meeting.

MOTION FROM COUNCILLOR RICHARD LIVINGSTONE, CABINET MEMBER FOR ENVIRONMENT, TRANSPORT MANAGEMENT AND AIR QUALITY

Declaring a Climate Change Emergency

1. Council assembly notes:
 - a. Southwark's Council Plan Commitments to make Southwark carbon neutral by 2050 and halve Southwark Council's emissions by 2022.
 - b. Southwark Council's existing work to tackle climate change, including:
 - i. Cutting the council's carbon emissions by 25%;
 - ii. Divesting pensions funds away from fossil fuels into sustainable alternatives;
 - iii. Introducing idling fines for drivers who leave their engines running while idle;
 - iv. Closing roads around schools to improve air quality;
 - v. Ensuring more people are walking and cycling rather than using greenhouse gas emitting vehicles;
 - vi. Protecting Southwark's biodiversity;
 - vii. Keeping recycling rates high: Southwark's are currently the highest in inner London;
 - viii. Committing to ending single use plastic in the council, halving it in the borough, and introducing water fountains to reduce plastic bottle use.

2. Council assembly further notes:
 - a. Humans have already caused climate change. Global temperatures have already increased by 1°C from pre-industrial levels. Atmospheric CO₂ levels in excess of 400 parts per million are already far in excess of the 350 deemed the safe level for humanity.
 - b. That plastic pollution has become a widespread and critical problem throughout our society and steps must be taken to halt and reduce the flow

of plastic waste into our environment. This is a problem that is not going away - all of the plastic ever created still exists today and estimates suggest that 1 in 3 fish now contain some traces of microplastic so our waste is now contaminating our food chain.

- c. The recent 2018 Intergovernmental Panel on Climate Change (IPCC) report which states that we have just 12 years to act on climate change if global temperature rises are to be kept within the recommended 1.5°C.
 - c. That the expected consequences of a 2°C instead of a 1.5°C increase in global temperatures would include 99% of warm water corals and their associated ecosystems disappearing, at least one in ten summers in the Arctic having little or no sea ice at all, 420 million more people worldwide being exposed to extreme heatwaves, sea levels at least 10cm higher, more frequent extreme weather events, and potential mass extinctions of animals.
 - d. That this Conservative government's failure to take the radical steps required to prevent an increase of over 1.5°C is shameful. Its guidelines to only reduce carbon emissions by 80% by 2050 are woefully short of the change that is needed.
 - e. That as a largely low-lying area next to the tidal Thames, Southwark is particularly prone to the impact of sea level rises and flooding.
 - f. Rebecca Long-Bailey MP, Shadow Secretary of State for Business, Energy and Industrial Strategy's recent announcement that the Labour Party intends to launch a Green New Deal, which would decarbonise the UK's economy, and create thousands of new jobs in the renewable energy sector in deprived areas and communities. Proposals also include increasing the UK's installed offshore wind capacity sevenfold, bringing all homes in the UK up to the highest efficiency standard, and tripling the UK's solar power capacity.
 - g. That the Labour Mayor of London, Sadiq Khan, has declared a climate emergency.
3. Council assembly believes:
- a. This situation requires urgent action by all levels of government, businesses and individuals.
 - b. That, despite the leadership already shown by Southwark Council to reduce carbon, it needs to go further still if we are to play our part in preventing further climate change and to set an example to others.
 - c. That, whilst Southwark Council can and should take all possible steps to reduce carbon emissions and improve environmental sustainability, ultimately this problem needs to be tackled on a national and international scale.
 - d. That bold climate action can deliver economic and social benefits: new jobs, economic savings, business opportunities and improved health and wellbeing.
4. Council assembly resolves to call on cabinet to:
- a. Declare a Climate Emergency and do all it can to make the borough carbon neutral by 2030.
 - b. Develop a strategy, working with local stakeholders, to ensure that the council becomes carbon neutral at a much more rapid pace than currently envisaged. This Carbon Reduction Strategy should aim to achieve carbon neutrality by 2030 if feasible. This strategy should be clear in its targets and resources required. It should also be developed in a way that is sufficiently

flexible to make best use of new carbon reduction technologies as they develop.

- c. Call on other London boroughs to also work towards carbon neutrality by 2030.
- d. Lobby government to provide the power and resources to the Mayor of London and local authorities to accelerate the pace of carbon reduction.
- e. Lobby the government to take radical steps to divest away from fossil fuels, invest in new technologies to make innovative approaches such as carbon sequestering possible, and reduce the UK's reliance on greenhouse gases.

Note: If the motion is agreed, any proposals will be submitted to the cabinet for consideration.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Cabinet members motion	Constitutional Team 160 Tooley Street London SE1 2QH	Andrew Weir 020 7525 7222

AUDIT TRAIL

Lead Officer	Chidilim Agada, Head of Constitutional Services
Report Author	Virginia Wynn-Jones, Principal Constitutional Officer
Version	Final
Dated	14 March 2019

Item No. 5.1	Classification: Open	Date: 27 March 2019	Meeting Name: Council Assembly
Report title:		Members' Question Time	
Ward(s) or groups affected:		All	
From:		Proper Constitutional Officer	

BACKGROUND INFORMATION

Members' question time shall not exceed 30 minutes. During this time, members may not question any one cabinet member or committee chair for longer than fifteen minutes.

Members are limited to one question at each meeting. One councillor from each community council will be able to submit a question on behalf of their community council.

Questions to the leader will be taken first, followed by question from community council councillors followed by questions to other cabinet members. The order in which the different political groups ask questions of the leader will be rotated. Questions to cabinet members will also be rotated. The order of portfolios will be rotated at each meeting such that the cabinet member answering questions immediately after the leader will be the last cabinet member to answer any questions at the next meeting of council assembly. The rotation is in line with decisions of council assembly in July 2014 and rotations circulated by the proper constitutional officer in April 2015.

Cabinet members and committee chairs have discretion to refer a question to another cabinet member.

Responses to members' questions will be circulated on yellow paper around the council chamber on the evening of the meeting.

The Mayor will ask the member asking the question if they wish to ask one supplemental question to the member to whom the question was asked. The supplemental question must arise directly out of the original question or the reply. Therefore, supplemental questions to the leader or other cabinet members are not free ranging.

No question shall be asked on a matter concerning a planning or licensing application.

Notes:

1. The procedures on members' questions are set out in council assembly procedure rule 2.9 in the Southwark Constitution.
2. In accordance with council assembly procedure rule 2.9 (12) & (13) (prioritisation and rotation by the political groups) the order in which questions to the leader appear in this report may not necessarily be the order in which they are considered at the meeting.
3. A question from a community council must have been previously considered and noted by the relevant community council (CAPR 2.9.2).

1. QUESTION TO THE LEADER FROM COUNCILLOR WILLIAM HOUNGBO

Given recent comments by the Metropolitan Police Commissioner Cressida Dick calling for more police officers to deal with knife crime, and the fact that there are 100 fewer police officers in Southwark than there were two years ago¹, does the Leader believe that a specialist knife crime unit in Southwark would be an effective part of a broad strategy to tackle knife crime, which has been particularly acute in Southwark over recent years?

2. QUESTION TO THE LEADER FROM COUNCILLOR MAGGIE BROWNING

Can the Leader update us on how the council's Fizz Free February campaign went this year?

3. QUESTION TO THE LEADER FROM COUNCILLOR ANOOD AL-SAMERAI

Can the Leader please confirm how many children were permanently excluded from Southwark secondary schools in each of the last three years and how this figure compares to other London boroughs? Can he also outline what our education authority does to identify and support children at risk of permanent exclusion?

4. QUESTION TO THE LEADER FROM COUNCILLOR PETER BABUDU

Sections of Rye Lane are due to be closed to traffic until January 2020. Can the Leader tell us what work the council is doing to minimise the impact of this closure on Rye Lane's small and independent businesses?

5. QUESTION TO THE LEADER FROM COUNCILLOR MARIA LINFORTH-HALL

The recent Care Quality Commission inspection into the NEXUS Health Group of GP surgeries found 1023 patient test results which had not been appropriately viewed or filed, including 442 which were abnormal. Can the Leader outline what contact he has had with the leadership of the NEXUS Health Group or Southwark Clinical Commissioning Group to seek assurances that affected patients have now been made aware of their test results and that any appropriate clinical follow-up actions have been taken?

6. QUESTION TO THE LEADER FROM COUNCILLOR JACK BUCK

Can the Leader update us on what impact the additional social housing agreed for the Aylesbury Estate will be for local residents and the Aylesbury community?

7. QUESTION TO THE LEADER FROM COUNCILLOR HUMAIRA ALI

Can the Leader please confirm the average amount of time someone in Band 1 on the Housing Register with a 1 bed need has waited to be offered a suitable home over the past five years? Can he also confirm the average amount of time someone who is in Band 1 with a 1 bed need because their current accommodation is not appropriately adapted for their access needs has waited to be offered a suitable home over the last five years?

¹ Police Officers in Southwark, Dec 16 – Dec 18: <https://www.london.gov.uk/what-we-do/mayors-office-policing-and-crime-mopac/data-and-statistics/policing/workforce-dashboard>

8. QUESTION TO THE LEADER FROM COUNCILLOR MARGY NEWENS

Can the Leader tell us how the council is preparing for Brexit?

9. QUESTION TO THE LEADER FROM COUNCILLOR JANE SALMON

The policy and resources strategy documents for 2019-2020 that were considered by the overview and scrutiny committee on 28 January 2019 contained proposals to cut library opening hours, asserting that this would save £1 million. Following questions asked by Liberal Democrat Councillors, these proposals were abandoned. Can the Leader confirm how this additional money was identified, given that no further efficiency savings or increased revenues were subsequently introduced to balance this last-minute budgetary change?

10. QUESTION TO THE LEADER FROM COUNCILLOR PAUL FLEMING

The March 2019 cabinet meeting agreed to develop a programme to deliver our manifesto pledge on ensuring every primary school child gets a free visit to the theatre every year. Can the Leader tell us what he thinks the benefits of this programme will be?

11. QUESTION TO THE LEADER FROM COUNCILLOR NICK JOHNSON

Members of the public who attend council assembly have frequently found the process alien and intimidating, with little genuine debate allowed and with votes all too predictably breaking along party lines. Will the Leader commit himself and his cabinet to working with the opposition to find a better way to engage both the public and elected members in council decision-making?

12. QUESTION TO THE LEADER FROM COUNCILLOR JASON OCHERE

Can the Leader update us on the work of the Youth Violence Commission so far?

13. QUESTION TO THE LEADER FROM COUNCILLOR GRAHAM NEALE

Can the Leader please confirm how many council homes have been sold or demolished in each ward in Southwark since 2010?

14. QUESTION TO THE LEADER FROM COUNCILLOR DAVID NOAKES

Can the Leader of the Council indicate whether he supports Southwark residents being able to benefit from the additional rollout of HIV Pre-exposure Prophylaxis (PrEP) IMPACT trial places, and if so whether the council are prepared to find additional resources to ensure that the funding to pay for testing and research costs is found to protect men who have sex with men in Southwark, for whom all the PrEP trial places have been used up? Will he also use his position as Chair of London Councils to urge London Councils to find the money collectively to ensure that Londoners are not denied the additional PrEP trial places being made available by the Government, while continuing to lobby the government to fully fund PrEP for all those who need it in England?

15. QUESTION TO THE LEADER FROM COUNCILLOR DAN WHITEHEAD

Can the leader state whether his administration have any plans to phase out car lease schemes for senior executives?

16. QUESTION TO THE CABINET MEMBER FOR SOCIAL REGENERATION, GREAT ESTATES AND NEW COUNCIL HOMES FROM COUNCILLOR KATH WHITTAM (BERMONDSEY AND ROTHERHITHE COMMUNITY COUNCIL)

When will the council's Place and Wellbeing department be visiting the local communities including community councils to consult on social regeneration and the new Consultation Charter, and when will the Statement of Community Involvement be updated on the website?

17. QUESTION TO THE CABINET MEMBER FOR ENVIRONMENT, TRANSPORT MANAGEMENT AND AIR QUALITY FROM COUNCILLOR DORA DIXON-FYLE (CAMBERWELL COMMUNITY COUNCIL)

Does the cabinet member support the following statement?

"In light of the recent report by the Intergovernmental Panel on Climate Change, this Community Council asks Southwark Council to declare a Climate Emergency, to review the council's current carbon reduction to establish the actions needed to be compatible with targets to limit global warming to 1.5C, and to bring its current timescale forward from 2050 to 2030.

Further we ask the council to call on national government and the Mayor of London to give Southwark Council the powers and funding to enable Southwark Council to become carbon neutral by 2030."

18. QUESTION TO THE CABINET MEMBER FOR ENVIRONMENT, TRANSPORT MANAGEMENT AND AIR QUALITY FROM COUNCILLOR SUNIL CHOPRA (PECKHAM AND NUNHEAD COMMUNITY COUNCIL)

Will Southwark Council declare a Climate Emergency?

19. QUESTION TO THE CABINET MEMBER FOR ENVIRONMENT, TRANSPORT MANAGEMENT AND AIR QUALITY FROM COUNCILLOR ANDY SIMMONS (DULWICH COMMUNITY COUNCIL)

Can the cabinet member for environment, transport management and air quality, provide an update on the controlled parking zone consultation in West Peckham and East Dulwich?

20. QUESTION TO THE CABINET MEMBER FOR HOUSING MANAGEMENT AND MODERNISATION FROM COUNCILLOR HAMISH McCALLUM

Can the cabinet member please outline what preparations Southwark Council has made for any increase in homelessness as a result of Brexit?

21. QUESTION TO THE CABINET MEMBER FOR HOUSING MANAGEMENT AND MODERNISATION FROM COUNCILLOR DAMIAN O'BRIEN

Can the cabinet member please advise how tenants and leaseholders on Southwark estates have been made aware of the U-turn Southwark Labour have made away from a zero-tolerance policy on the keeping of items on balconies, to the more measured approach of assessing what is an actual safety hazard and what is not, as Southwark Liberal Democrats advocated from the very start?

22. QUESTION TO THE CABINET MEMBER FOR HOUSING MANAGEMENT AND MODERNISATION FROM COUNCILLOR GAVIN EDWARDS

Can the cabinet member provide an update on the Queens Road 4 site and proposals?

23. QUESTION TO THE CABINET MEMBER FOR HOUSING MANAGEMENT AND MODERNISATION FROM COUNCILLOR MICHAEL SITU

Can the cabinet member report on the current progress being made to strengthen the Ledbury Estate tower blocks?

24. QUESTION TO THE CABINET MEMBER FOR HOUSING MANAGEMENT AND MODERNISATION FROM COUNCILLOR DORA DIXON-FYLE

Following the recent district heating outages across the Wyndham, Comber and Brandon Estates, what work is being done to upgrade the system and prevent further problems?

25. QUESTION TO THE CABINET MEMBER FOR HOUSING MANAGEMENT AND MODERNISATION FROM COUNCILLOR ELIZA MANN

Can the cabinet member please confirm how long Maydew House has now been empty? Can she also confirm the latest plans and timescales for the refurbishment of the block?

26. QUESTION TO THE CABINET MEMBER FOR HOUSING MANAGEMENT AND MODERNISATION FROM COUNCILLOR ADELE MORRIS

Can the cabinet member please outline what provision is being made for residents in council properties who are having their satellite dishes removed, but who do not have a communal aerial or broadband connection, to ensure that they can continue to access the television services for which they are paying, often on a minimum 1 year contract? Can she also confirm whether the council is prioritising those properties without satellite dishes, communal aerials or broadband connections for the rollout of the new broadband service? If not, could she please give details of the prioritisation process which has been used to choose which council blocks are due to receive this new service first?

27. QUESTION TO THE CABINET MEMBER FOR HOUSING MANAGEMENT AND MODERNISATION FROM COUNCILLOR RICHARD LEEMING

How have the changes to the management of the Shared ICT Service helped to create and maintain independence of the service and address the wider service capacity issues across the service?

28. QUESTION TO THE CABINET MEMBER FOR HOUSING MANAGEMENT AND MODERNISATION FROM COUNCILLOR BARRIE HARGROVE

Can the cabinet member give an update on Capital Letters and the pan-London temporary accommodation procurement process?

29. QUESTION TO THE CABINET MEMBER FOR GROWTH, DEVELOPMENT AND PLANNING FROM COUNCILLOR VICTOR CHAMBERLAIN

Could the cabinet member please confirm what steps he has taken to ensure that, as per the recommendation of the overview and scrutiny committee on 21 January 2019, the neighbourhood portion of the Community Infrastructure Levy (CIL) will be spent in the ward or locality in which it has been collected, to ensure that the effects of development are mitigated where development has taken place? Can he also confirm what effect the proposals for changes to community councils will have on the process for allocating neighbourhood CIL as well as outlining what conversations have taken place with the community on the proposal to introduce community infrastructure plans?

30. QUESTION TO THE CABINET MEMBER FOR GROWTH, DEVELOPMENT AND PLANNING FROM COUNCILLOR LEANNE WERNER

Could the cabinet member update us on the delivery of the Low Line?

31. QUESTION TO THE CABINET MEMBER FOR GROWTH, DEVELOPMENT AND PLANNING FROM COUNCILLOR SIRAJUL ISLAM

Could the cabinet member update us on the ongoing campaign to ensure the Bakerloo Line is extended down the Old Kent Road?

32. QUESTION TO THE CABINET MEMBER FOR GROWTH, DEVELOPMENT AND PLANNING FROM COUNCILLOR KATH WHITTAM

Could the cabinet member tell us how many social homes have been approved this year?

Item No. 5.2	Classification: Open	Date: 27 March 2019	Meeting Name: Council Assembly
Report title:		Members' Motions	
Ward(s) or groups affected:		All	
From:		Proper Constitutional Officer	

BACKGROUND INFORMATION

The councillor introducing or “moving” the motion may make a speech directed to the matter under discussion. This may not exceed five minutes¹.

A second councillor will then be asked by the Mayor to “second” the motion. This may not exceed three minutes without the consent of the Mayor.

The meeting will then debate the issue and any amendments on the motion will be dealt with.

At the end of the debate the mover of the motion may make a concluding speech, known as a “right of reply”. If an amendment is carried, the mover of the amendment shall hold the right of reply to any subsequent amendments and, if no further amendments are carried, at the conclusion of the debate on the substantive motion.

The Mayor will then ask councillors to vote on the motion (and any amendments).

IMPLICATIONS OF THE CONSTITUTION

The constitution allocates responsibility for particular functions to council assembly, including approving the budget and policy framework, and allocates to the cabinet responsibility for developing and implementing the budget and policy framework and overseeing the running of council services on a day-to-day basis. Therefore any matters that are reserved to the cabinet (i.e. housing, social services, regeneration, environment, education etc) cannot be decided upon by council assembly without prior reference to the cabinet. While it would be in order for council assembly to discuss an issue, consideration of any of the following should be referred to the cabinet:

- to change or develop a new or existing policy
- to instruct officers to implement new procedures
- to allocate resources.

Note: In accordance with council assembly procedure rule 2.10 (7) & (8) (prioritisation and rotation by the political groups) the order in which motions appear in the agenda may not necessarily be the order in which they are considered at the meeting.

¹ Council assembly procedure rule 1.14 (9)

1. **MOTION FROM COUNCILLOR MARGY NEWENS** (Seconded by Councillor Victoria Olisa)

Making Southwark a Living Wage Place

1. Council assembly notes:
 - a. That low pay is a leading cause of poverty, with the majority of people living in poverty now being in working households.
 - b. That the real Living Wage is independently-calculated based on real living costs and reflects the minimum people need to earn to get by. It is currently £10.55 an hour in London.
 - c. That 21% of all workers in the UK still don't earn a real Living Wage – meaning that they are paid less than it costs to have a decent quality of life.
 - d. That research from the Living Wage Foundation has found that 93% of Living Wage Employers have seen benefits since accrediting; that 86% say it has improved their reputation; and that 75% say it has increased staff motivation and retention.

2. Council assembly further notes:
 - a. That Southwark Council is an accredited Living Wage Employer. This means that all council employees and contractors are paid at or above the London Living Wage.
 - b. That Southwark Council has also led the way in establishing the Southwark Apprenticeship Standard, which commits organisations and employers to providing high quality apprenticeships, including paying at least the London Living Wage. Over 50 Southwark employers have now signed up to the standard.
 - c. That Southwark has also signed up to the Ethical Care Charter, which has improved working conditions for contracted employees who provide home care services to Southwark residents. The Ethical Care Charter includes a requirement to pay the London Living Wage to all home care staff, and pay for travel time.
 - d. That both the Southwark Apprenticeship Standard and the Ethical Care Charter have led to positive outcomes not only for employees but for service users and local residents.
 - e. That the council's work to promote the Living Wage to other employers in the borough has been a key factor in 137 employers in Southwark now being accredited Living Wage Employers.
 - f. The Council Plan commitments on the Living Wage, which are to:
 - i) Double the number of employers who pay the London Living Wage and make Old Kent Road and Canada Water London Living Wage Zones;
 - ii) Introduce a Southwark Good Work Standard and only work with companies that will recognise trade unions, pay the London Living Wage and do not use harmful zero hours contracts;
 - g. That the Living Wage Foundation has announced that it is piloting "Living Wage Places" where councils work with 'anchor institutions' (major local employers who represent the community) to increase the uptake of employers paying the London Living Wage across the area.

3. Council assembly further notes:
 - a. That this Conservative government's so-called 'Living Wage' is set at £7.83 per hour for over 25 year olds – and for those under 25 and apprentices it can be as low as £3.70 per hour.
 - b. That the government's 'Living Wage' is calculated as a percentage of median earnings, rather than being calculated as the amount of money needed to live on.
 - c. That the real London Living Wage is currently £10.55 per hour – almost £3 per hour more than the government's Living Wage for over 25 year olds.
 - d. That this disparity between the government's 'Living Wage' and the actual Living Wage means too many people in this country cannot afford a decent quality of life on the wages they earn, and so are either forced to work multiple jobs to make ends meet, or find themselves falling into poverty.

4. Council assembly resolves to call on cabinet to:
 - a. Reiterate our commitment to making the Old Kent Road and Canada Water London Living Wage Places, recognised by the Living Wage Foundation.
 - b. Work with the Living Wage Foundation and major local employers and organisations who are prepared to be 'anchor institutions', to make the whole of Southwark a Living Wage Place.
 - c. Write to the Secretary of State for Business, Energy and Industrial Strategy, the Rt Hon Greg Clark MP, asking him to calculate the government's Living Wage based on the actual earnings that people need to have a decent quality of life, rather than an arbitrary percentage of median national wages.

Note: If the motion is agreed, any proposals will be submitted to the cabinet for consideration.

2. **MOTION FROM COUNCILLOR MARIA LINFORTH-HALL** (Seconded by Councillor Adele Morris)

NEXUS-Group GP services

1. Council assembly notes:
 - a. The Care Quality Commission inspection into the NEXUS Group declared that the GP service provided was 'inadequate overall and requires improvement for all population groups'
 - b. That the report details risks of legionella, inconsistent systems for checking equipment and vaccines, as well as the presence of expired medical emergency equipment.

2. Council assembly also notes that:
 - a. £8.7 million of S106 monies was recently approved by planning committee to be invested in health facilities across the borough
 - b. The inadequacies found at the NEXUS group relate not to facilities but to the systems and services provided.

3. Council assembly therefore:
 - a. calls on the cabinet member for community safety and public health to investigate the reasons for the poor service provision and report back to councillors.
 - b. calls on cabinet to query how the S106 money will be spent, given that improving facilities will not necessarily resolve the NEXUS performance issues.
 - c. also calls on cabinet to ensure that future money derived from S106 and community infrastructure levy (CIL), which is designed to accommodate increase pressures deriving from new development, is allocated to the areas that have earned those funds due to having undertaken that development.

Note: If the motion is agreed, any proposals will be submitted to the cabinet for consideration.

3. **MOTION FROM COUNCILLOR JAMES MCASH** (Seconded by Councillor Sunny Lambe)

Crossrail and Cuts to Transport for London

1. Council assembly notes:
 - a. London Mayor Sadiq Khan has said there is no date that Crossrail chief executive Mark Wild can give "with confidence" for when Crossrail will open.
 - b. That Crossrail delays will strip Transport for London (TfL) of £600m in revenue over 3 years, with possible further delays and losses running to millions more.
 - c. The gaping hole in TfL's finances created by the government's decision to withdraw the operating grant of £700 million annually.
 - d. The announcement of 30% more cuts to TfL's business plan by 2022, including staffing.
 - e. Job losses, already in their thousands, overwhelmingly affecting lower grades, with no equivalent reduction in directors.
 - f. Tens of millions of pounds spent each year on private sector consultants, many costing £1,500 per day.
2. Council assembly resolves to call on cabinet to:
 - a. Publicly support the full restoration of the grant.
 - b. Lobby TfL's leadership to honour its existing policies, and to implement a step change in industrial relations.
 - c. Call on the Mayor to:
 - i) lead a review of TfL's Pay for Performance scheme.
 - ii) reinstitute a common pay and conditions structure and network-wide collective bargaining for London's bus workers.
 - iii) commission an independent review of the use of consultants at TfL.
 - iv) launch an immediate public review into the Crossrail fiasco.
 - v) engage with the trade unions on the proposals to cut a further 30% of expenditure on "middle and back office roles".

Note: If the motion is agreed, any proposals will be submitted to the cabinet for consideration.

4. MOTION FROM COUNCILLOR VICTOR CHAMBERLAIN (Seconded by Councillor David Noakes)

HIV in Southwark

1. Council assembly welcomes:
 - a. The recent news of a Londoner becoming the second person to be found "free" of HIV.
 - b. The fact that new diagnoses of HIV in the UK as a whole have been declining since their peak in 2005, falling 17 per cent from 5,280 in 2016 to 4,363 in 2017.
 - c. Britain achieving the UN's "90-90-90 targets" to end the AIDS epidemic, with 92 per cent of people living with HIV diagnosed, 98 per cent of people diagnosed receiving treatment, and 97 per cent of people receiving treatment having an "undetectable viral load", with levels of virus in the blood so low it cannot be passed on.
2. Council assembly also recognises that Southwark still has the second highest number of people diagnosed with HIV in UK.
3. Council assembly believes that to eradicate HIV/AIDS we need a comprehensive approach that allows all people to access quality life-saving and life-enhancing prevention (such as Pre-Exposure Prophylaxis - PrEP), treatment, care and support services. PrEP has significantly reduced the risk of HIV being passed on to others.
4. Council assembly welcomes Southwark's participation in the England 'trial' but notes demand is high and extremely oversubscribed which leaves too many vulnerable. The Terrence Higgins Trust estimate that every day the NHS delays access to PrEP, 17 people are diagnosed with HIV.
5. Council assembly therefore calls on the UK government to set a target to end transmissions by 2025 and to end the oversubscribed PrEP trial by fully funding its roll out across England.

Note: If the motion is agreed, any proposals will be submitted to the cabinet for consideration.

5. MOTION FROM COUNCILLOR KARL EASTHAM (Seconded by Councillor Sirajul Islam)

Reform Our Broken Housing Economy

1. Council assembly notes:
 - a. The existing pipeline of Southwark's New Homes programme with over 635 council rent homes delivered across 20 sites, 101 now under construction, 595 with planning permission and in contractor procurement, and 1,478 in design and consultation.

- b. That Southwark has an ambitious target to deliver 11,000 council homes by 2043, and is currently identifying council homes sites on existing land and pursuing land acquisition opportunities to deepen the pipeline of council homes development projects.
- c. The best available social rent grant level (£100,000/unit) is currently less than a third of the average build cost (£310,000/unit).
- d. The council is restricted in its use of Right to Buy receipts to replace lost social homes. Current rules require Right to Buy receipts to be spent within three years, never combined with grant, and otherwise returned to HM Treasury with interest.
- e. That current land assembly powers recognise a landowner's right to a speculative premium based on events and actions in which they played no part. This makes purchasing new land for council housing more difficult, and damages the viability of including more council housing in schemes more difficult.

2. Council assembly calls on cabinet to:

- a. Lobby and campaign for a housing economy that supports the affordable housing needs of Southwark residents, including:
 - i) Social rent grant being linked to build costs. The Mayor of London's mandate to solve the housing crisis hasn't been fully respected, with social rent grant level increased from £60,000/unit to £100,000/unit against an average build cost of £300,000/unit.
 - ii) Full retention and flexibility to use Right to Buy receipts, including combining with grant. To also give freedom to suspend Right to Buy, or otherwise mitigate against its impact by (a) allowing covenants in new Right To Buy leases requiring any re-let at social rent, and (b) a one-in/one-out policy capping one year's Right To Buy applications against the number of social rent completions in the previous year.
 - iii) The ability to secure affordable land for affordable housing. The current Land Compensation Code recognises the landowners' right to speculative 'hope value' – the compensation regime should be pegged to the existing use value of a site, with a fixed premium. The council endorses the proposed reforms in Helen Hayes MP's Planning (Affordable Housing and Land Compensation) Bill.

Note: If the motion is agreed, any proposals will be submitted to the cabinet for consideration.

6. MOTION FROM COUNCILLOR PETER BABUDU (Seconded by Councillor Alice Macdonald)

End Violence at Work Charter

1. Council Assembly notes:

- a. That many public service workers are subjected to violence and aggression in the course of their work.
- b. That UNISON, the UK's biggest trade union, state that almost half of their members working in the community sector have been subjected to violence or aggression in the course of their work in the previous two years. Incidents reported by UNISON members range from verbal aggression to serious physical assaults.

- c. Evidence, publicised by UNISON, that in some contracted out services, public service workers are told by their employers to tolerate violence, suggesting assaults are just “part of the job”.
- d. UNISON’s ‘End Violence at Work Charter’ - which commits employers to ten basic actions to safeguard public service workers and provide support should they become the target of violence at work. The actions include managing risk, providing appropriate training and making support available to those who have suffered from violent incidents.
- e. That the 'End Violence at Work Charter' is already making headway in driving up safety standards for public service workers and recognises that 37 major employers in the charity and housing association sectors have already signed up across the UK.
- f. That council assembly would like to see more employers confront the issue of violence in the workplace and ensure that nobody providing services on our behalf is left exposed to unacceptable risk of violence.

2. Council assembly resolves to call on cabinet:

- a. To make the ‘End Violence at Work Charter’ a core part of Southwark Council’s commissioning process.
- b. To ask all existing service contract providers to sign up to the End Violence at Work Charter and make the award of new contracts dependent on a commitment by the organisation to sign the Charter. This step is consistent with the Council’s ongoing commitment to an ethical procurement and commissioning process.
- c. To reiterate its opposition to violence at work in all sectors and reaffirms its commitment to working with its own employees and trade unions to ensure that all appropriate steps and support are in place to tackle the issue for its own workforce.

Note: If the motion is agreed, any proposals will be submitted to the cabinet for consideration.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Member Motions	Constitutional Team 160 Tooley Street London SE1 2QH	Andrew Weir 020 7525 7222

AUDIT TRAIL

Lead Officer	Chidilim Agada, Head of Constitutional Services
Report Author	Virginia Wynn-Jones, Principal Constitutional Officer
Version	Final
Dated	14 March 2019

Item No. 6.1	Classification: Open	Date: 27 March 2019	Meeting Name: Council Assembly
Report title:		New Southwark Plan: Proposed Submission version: Amended policies	
Ward(s) or groups affected:		All	
From:		Cabinet	

RECOMMENDATIONS

That Council Assembly:

1. Agree the New Southwark Plan Proposed Submission version: Amended policies January 2019 (Appendix A) for formal consultation.
2. Note the Consultation Plan (Appendix B), Consultation Report (Appendix C), Integrated Impact Assessment (Appendix D), Equalities Impact Assessment (Appendix E) and Habitats Regulations Assessment (Appendix F).

BACKGROUND INFORMATION

Background to the New Southwark Plan

3. The New Southwark Plan will form part of Southwark’s development plan along with the London Plan and area action plans. It is a regeneration strategy for Southwark and will be used to make decisions on planning applications. While the New Southwark Plan must be in general conformity with the London Plan and the National Planning Policy Framework, it can adapt some of these policies to reflect specific issues in Southwark. It will replace the Core Strategy (2011) and saved Southwark Plan (2007) policies. Where there are policies that conflict or update those in the Area Action Plans, the New Southwark Plan policies will be the most up to date policies and therefore they will be the ones that we use. The Area Action Plans will be reviewed and updated following the Inspector’s report on the New Southwark Plan.
4. There have been several stages of consultation between 2013 and 2018. The first stage was the *issues* consultation from October 2013 to February 2014. This consultation was a community conversation on the ‘Health of the High Streets’. The Options Version set out a detailed strategy for regeneration in Southwark and the council’s approach to planning to deliver the Fairer Future promises. Consultation took place from October 2014 to February 2015.
5. Following the Options Version consultation the document was divided into two sections for the ‘Preferred Option Version’ consultation. *Part One: Strategic Policies and Development Management Policies* was consulted on from November 2015 to March 2016. *Part Two: Area Visions and Site Allocations* was consulted on from February to May 2017. From June 2017 the Council reconsulted on a selection of policies also at the ‘Preferred Option’ stage.
6. The Proposed Submission version of the plan was prepared in light of the comments received through previous stages of consultation. It was consulted on between December 2017 and February 2018. The Proposed Submission Version is the version

of the Plan the Council intends to adopt. The council received 334 detailed consultation responses on the Proposed Submission version. In response to the consultation, some policies are proposed to be amended with substantial amendments prior to the plan being submitted to the Secretary of State. Due to the changes proposed to these policies, a further round of consultation on the Proposed Submission version amended policies will take place. Any policies which have not been amended will be staying as they are and submitted to the Secretary of State with these amended policies following consultation. The Consultation Report (Appendix C) includes the consultation responses to each of the amended policies. All other consultation responses will be published, and a full consultation report will be published at submission stage.

7. The council will then submit the Submission Version to the Secretary of State in preparation for an independent examination. The council will make any minor editorial amendments to the submission version prior to submission, along with revised policies considered as part of this consultation. The updating will continue throughout the Examination in Public and following this until the Inspector publishes his/her report. The final version is likely to require a further consultation before consideration by Cabinet and Council Assembly prior to adoption.
8. Following adoption, the plan will be reviewed and updated on an ongoing basis to take into account any changing circumstances affecting Southwark or any changes in national policy.

KEY ISSUES FOR CONSIDERATION

9. The New Southwark Plan contains the following sections. Where new policies are proposed to be amended, this is included in the relevant section.

Strategic Policies

10. Strategic policies are borough-wide policies which set out the council's strategy to work with local people to improve neighbourhoods and create new opportunities for the future. The New Southwark Plan contains six strategic policies to deliver the Fairer Future Policies spatially ('Quality affordable homes', 'Revitalised neighbourhoods to achieve social regeneration', 'Best start in life', 'Strong local economy', 'Healthy active lives' and 'Cleaner, greener, safer').
11. **Policy SP2:** 'Revitalised neighbourhoods to achieve social regeneration' is proposed to be amended to 'Regeneration that works for all'. Further detail has been added to ensure that changes to the understanding and delivery of social regeneration are included.

Development Management Policies

12. Development management policies are detailed planning policies which are used to assess planning applications. The following policies are proposed to be amended:

Policy P1: <u>Affordable homes Social rented and intermediate housing</u>	A fast track process has been introduced for developments that provide 40% tenure compliant affordable housing and therefore will not require a viability appraisal.
Policy P4: Private rented homes	The requirement in table 3 for Affordable Rent for incomes between £60,000 and £90,000 per year has been removed. The requirement is now social rent equivalent – a minimum of 15% and London Living Rent equivalent – a

	minimum of 20%. This is to assist in meeting the Council Plan commitment of delivering 1,000 London Living Rent homes by 2022.
Policy P9: Optimising delivery of new homes	The density matrix has been removed in line with the draft London Plan and the density of planning applications will be assessed giving consideration to the site context, impact on neighbouring amenity and quality of accommodation. This policy replaces policy P9 and includes the requirements in Policy P13 (Residential Design). The policy requires all developments to meet the standards that were previously only required when schemes were higher density than the policy. This means that all schemes need to meet the design requirements and therefore this is a strengthening of the policy.
Policy P14: Tall buildings	A map now shows the areas that are set out in the policy where there may be tall buildings.
P28: Small and independent businesses <u>Affordable workspace</u>	Policy is amended to specify 10% affordable workspace in major development schemes delivering employment space. The affordability thresholds are set out to suit the different workspace demands in different parts of the borough.
P36: Hotels and other visitor accommodation	Policy is amended to require ancillary facilities in hotel developments that incorporate a range of daytime uses and offer employment opportunities instead of it being optional.
New policy P70: Local list	Policy is reintroduced to add strength to protection of buildings on a local list. There will be an SPD prepared as set out in the Local Development Scheme to list out the buildings. This is reintroduction of a policy and therefore adequate consultation has taken place.
New policy P71: Homes for Travellers and Gypsies	This policy is being included to ensure that we have an up to date policy in the Local Plan. This policy was consulted on in an earlier draft of the New Southwark Plan therefore it has been subject to adequate consultation and in response has been included back into the final version. The council also intends to produce a Gypsy and Travellers Development Plan Document (DPD) which is included in the Local Development Scheme.
Annex 4 - Borough views	Amendment to Annex 4. The geometry of the view from One Tree Hill and Nunhead Cemetery to St Paul's Cathedral (Views 1 and 2) will be amended to lower the target heights in line with the St Paul's height grid and safeguard the Cathedral's visibility. There is also a minor amendment to Camberwell Road view geometry.

Area Visions and Proposals Map amendments

- Area Visions provide the strategic vision for the future of Southwark's distinct places. They set out key infrastructure enhancements, opportunities for public realm and transport improvements and growth opportunities. Area Visions also identify the character of different places to be renewed, retained or enhanced. Development proposals should be within the context of the relevant Area Vision and should demonstrate how they contribute towards the strategic vision for that area.

14. An updated area vision is proposed for **Aylesbury**. This is to reflect the AAP taking into account the area vision and the evolving context for Aylesbury since the adoption of the Aylesbury Area Action Plan (AAP) in 2010. The Aylesbury vision map has been updated showing the AAP boundary area in the Amended Policies consultation document.
15. An amended town centre boundary is proposed for Camberwell to reflect the new development sites to the west and south-west. Old Jamaica Road Industrial Estate is now proposed as Strategic Protected Industrial Land (SPIL). There is a minor amendment to the SPIL boundary at the gasworks site on Old Kent Road. This land is no longer required for the gasworks site and the Old Kent Road AAP masterplan will be updated to show the area to the north of the largest gasholder included as a park.

Site Allocations

16. Site Allocations are planning policies which apply to potential development sites of strategic importance. Site Allocations are needed to ensure that when strategic sites come forward for redevelopment they integrate into their surroundings and contribute towards meeting the local area's spatial needs. Site allocations are also needed to demonstrate the New Southwark Plan has been developed in conformity with the London Plan, which requires boroughs to identify strategic development sites which can meet housing targets and future infrastructure and land use needs.
17. Site Allocations set out land use requirements that must be provided as part of any redevelopment alongside other acceptable land uses. Site Allocations may specify development provides new public open space, public access routes or social infrastructure, such as health or education facilities. Site Allocations are not required for sites which are likely to be redeveloped acceptably under the development management policies of the New Southwark Plan.
18. The following site allocations are proposed to be amended. These will also form part of amendments to the planning proposals maps.

NSP 13: Old Jamaica Road Industrial Estate	Delete site allocation. The site will become a strategic protected industrial site (SPIL).
NSP 46: Skipton House	Delete site allocation. It is unlikely the approved scheme will be delivered and the site is in two separate land ownerships. It is anticipated development will come forward as separate parcels and will be subject to general development management policies.
NSP 57: Mandela Way	Site allocation to include reference to designation as Locally Significant Industrial Site (LSIS)
NSP 65: Land bounded by Glengall Road, Latona Road and Old Kent Road	Site allocation to include reference to designation of part of the site (west of Ossory Road) as Locally Significant Industrial Site (LSIS)
NSP 69 and 70: Hatcham and Ilderton Road	Site allocation (merged sites to reflect draft Old Kent Road AAP) to include reference to designation of part of the site as Locally Significant Industrial Site (LSIS)
NSP 80: St Olav's Business Park, Lower Road	Site allocation amended to provide further design guidance. NB. This site allocation is set out in a new template to clearly set out the constraints of tall buildings.
NSP 86: Croft Street Depot	This site was previously deleted due to it being considered undeliverable. However the landowner has confirmed this site is not used for telecommunications

	and can therefore be included as a site allocation and will be reintroduced to the NSP.
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CONSULTATION

19. The Planning and Compulsory Purchase Act 2004 (amended 2008); the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended) (“the 2012 Regulations”), and the council’s statement of community involvement (2008) set out the statutory consultation requirements for the New Southwark Plan.
20. The council will consult on this document in accordance with national legislation as shown in the consultation strategy and plan.
21. The Proposed Submission Version has been prepared for consultation from **15 January 2019 until 17 May 2019**. This includes an informal period from the 15 January 2019 to 27 March 2019. The report was considered by Cabinet on 22 January 2019. The scope of the consultation of the Proposed Submission version: Amended policies January 2019 is to ask whether the aims of the policies are achievable and whether they are based on a robust evidence base. These questions are commonly known as the ‘Tests of Soundness.’ These are the same questions the independent Planning Inspector will be asking as part of the examination.
22. We welcome comments on the New Southwark Plan: Proposed Submission Version: Amended policies. As with the previous consultation we are asking two questions:
 - Is the New Southwark Plan legal?
 - Is the New Southwark Plan ‘sound’?
23. Further details about the consultation are provided in the draft plan (Appendix A) and the consultation Plan (Appendix B).
24. Comments can be provided online through Southwark’s Consultation Hub: <https://consultations.southwark.gov.uk/planning-and-regeneration/nsp-proposed-submission-version-amended-policies/>

Community Impact Statement/Equalities Impact Statement

25. The Public Sector Equality Duty (PSED) contained in Section 149 (1) of the Equality Act 2010 imposes a duty on public authorities (including the Council to have, in the exercise of their functions, due regard to three “needs” which are central to the aims of the Act
 - a) The need to eliminate discrimination, harassment, victimisation and any other conduct prohibited by the Act
 - b) The need to advance equality of opportunity between persons sharing a relevant protected characteristic and persons who do not share it. This involves having due regard to the need to:
 - Remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic
 - Take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it;

- Encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low
- c) The need to foster good relations between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to tackle prejudice and promote understanding.
26. The protected characteristics are: race, age, gender reassignment, pregnancy and maternity, disability, sexual orientation, religion or belief, sex, marriage and civil partnership.
27. The purpose of the New Southwark Plan is to facilitate regeneration and deliver the vision of the Fairer Future promises, ensuring that community impacts are taken into account. An Integrated Impact Assessment that includes an equalities analysis to make sure that the New Southwark Plan is having a positive impact on different groups and is delivering the most sustainable option is attached as Appendix D. A separate Equalities Impact Assessment is attached as Appendix E.

Financial Implications

28. There are no immediate resource implications arising from this report.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Director of Law and Democracy

29. As the New Southwark Plan has progressed through the statutory stages of preparation, it has been the subject of a number of previous reports. The most recent was to Cabinet on 22 January 2019. Part 3A of the Council's Constitution reserves the agreement of the policy framework, including development plan documents, to Council Assembly and at their meeting on the 29 November 2017 Council Assembly approved the Proposed Submission Version for consultation. This report highlights a number of further improvements including amendments to a number of development plan policies as outlined at paragraph 12; a number of updated area visions; and modifications to certain site allocations as reported at paragraph 18.
30. The preparation and submission of development plan documents such as the New Southwark Plan is governed by the Planning and Compulsory Purchase Act 2004 and the revised National Planning Policy Framework ("NPPF") which was published in February 2019 and which underlines the emphasis that is increasingly being placed to keep local plans up to date and under review. Paragraph 16 of the revised NPPF states that plans should be shaped by early, proportionate and effective engagement between plan-makers and communities, local organisations, businesses, infrastructure providers and operators and statutory consultees.
31. The Appendices to the report which are referred to at paragraph 2 provide additional detail. In particular, equalities considerations and the statutory duty imposed in the Equality Act 2010 are addressed in paragraphs 25 to 27 of the report. The Equalities Impact Assessment appears as a separate document at Appendix E. The Integrated Impact Assessment at Appendix D contains a Sustainability Appraisal and Strategic Environmental Assessment pursuant to Section 39 (2) of the Planning and Compulsory Purchase Act 2004 which requires local plans to be prepared with the objective of contributing to the achievement of sustainable development.

32. The New Southwark Plan is emerging as the result of extensive consultation and this is reported at Appendix C. The question on the community impacts which are arising in view of the revised policies contained within the Plan are considered at Appendix D to the report and Councillors are referred to this analysis so they can satisfy themselves that those persons having a protected characteristic are being properly considered. By identifying these impacts, it is intended that the Council will be able to maintain the appropriate balance between making strategic policies for its communities against possible interference with individual rights. The issue of human rights will be specifically considered at the time the New Southwark Plan comes forward for adoption.
33. Once it is adopted, the New Southwark Plan will form part of the statutory development plan in accordance with which applications for planning permission must be determined by the Council unless material considerations indicate otherwise.

Director of Finance and Governance (FC18/039)

34. This report is requesting Council Assembly to agree the New Southwark Plan Proposed Submission (Appendix A) for formal consultation and also note the Consultation Plan (Appendix B), Consultation Report (Appendix C), Integrated Impact Assessment (Appendix D), Equalities Impact Assessment (Appendix E) and Habitats Regulations Assessment (Appendix F).
35. The strategic director of finance and governance notes that there are no immediate financial implications arising from this report.
36. The strategic director of finance and governance expects that financial appraisals will be carried out as any new plans are developed and will be subject to future reports, including identifying the revenue or capital resources for any new commitments.
37. Staffing and any other costs connected with this report are to be contained within existing departmental revenue budgets.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
London Plan 2016	http://www.london.gov.uk/priorities/planning/londonplan	planningpolicy@southwark.gov.uk
Southwark Statement of Community Involvement 2008	http://www.southwark.gov.uk/info/856/planning_policy/1238/statement_of_community_involvement_sci	planningpolicy@southwark.gov.uk
Saved Southwark Plan 2010	http://www.southwark.gov.uk/info/856/planning_policy/1241/the_southwark_plan	planningpolicy@southwark.gov.uk
The Core Strategy 2011	http://www.southwark.gov.uk/info/200210/core_strategy	planningpolicy@southwark.gov.uk
National Planning Policy Framework	https://www.gov.uk/government/publications/national-planning-policy-framework--2	planningpolicy@southwark.gov.uk
New Southwark Plan: Proposed Submission version	http://www.southwark.gov.uk/newsouthwarkplan	planningpolicy@southwark.gov.uk

APPENDICES

No.	Title
Appendix A	New Southwark Plan Proposed Submission version: Amended Policies 2019
Appendix B	Consultation Plan
Appendix C	Consultation Report
Appendix D	Integrated Impact Assessment
Appendix E	Equalities Impact Assessment
Appendix F	Habitats Regulations Assessment

All appendices are available here:

<https://www.southwark.gov.uk/planning-and-building-control/planning-policy-and-transport-policy/development-plan/local-plan?chapter=4>

AUDIT TRAIL

Lead Officer	Simon Bevan, Director of Planning	
Report Author	Juliet Seymour, Planning Policy Manager	
Version	Final	
Dated	13 March 2019	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
	Comments sought	Comments included
Director of Law and Democracy	Yes	Yes
Departmental Finance Manager	Yes	Yes
Cabinet Member	Yes	Yes
Date final report sent to Constitutional Team		14 March 2019

Item No. 7.1	Classification: Open	Date: 27 March 2019	Meeting Name: Council Assembly
Report title:		Pay Policy Statement	
Ward(s) or groups affected:		All	
From:		Chief Executive	

RECOMMENDATION

1. That the council’s pay policy statement, as set out in Appendix 1, be agreed.

BACKGROUND INFORMATION

2. The Localism Act 2011 (“the Act”) sets down requirements on authorities to prepare pay policy statements on an annual basis. These statements must describe an authority’s policy for the pay of its workforce and be agreed annually in advance of the coming financial year. The Department of Communities and Local Government published initial guidance for local authorities on preparing their statements, which they further supplemented in February 2013, and has been taken into account in developing the pay policy statement given in Appendix 1.

KEY ISSUES FOR CONSIDERATION

3. Pay policy statements must be published and thus open to public scrutiny. Under the Act, the statement must describe specific elements of remuneration paid to chief officers. The roles of chief officers are defined and accord with the descriptions used in the Local Government and Housing Act 1989, these being:
 - The head of the authority’s paid service designated under section 4(1) of that Act
 - Its monitoring officer designated under section 5(1) of that Act
 - A statutory chief officer mentioned in section 2(6) of that Act
 - A non-statutory chief officer mentioned in section 2(7) of that Act
 - A deputy chief officer mentioned in section 2(8) of that Act.
4. Nothing in the Act supersedes existing responsibilities and duties placed on authorities in their role as employers. Each local authority is an individual employer in its own right and has the autonomy to make decisions on pay that are appropriate. Instead, the Act focuses on requiring authorities to be more open about their policies and how decisions are made.
5. The Act does not require authorities to publish specific salary data as part of the pay policy statement. Doing so risks data being out of date where any pay awards apply. The declaration of specific salary information is managed by the publication of the statement of accounts and other information under data transparency arrangements. Such specific information is published on the council’s website.

6. Appendix 1 to this report sets out the proposed pay policy statement for agreement by Council Assembly. This reflects the scope of the posts to be captured and the range of information to be included; as defined in the Act. Additionally the Local Government Transparency Code 2015 requires that councils publish the pay multiplier, defined as the ratio between the highest paid taxable earnings for the given year and the median taxable earnings figure of the whole of the authority's workforce. As per the regulations this will coincide with reporting at the end of the financial year and will be published on the council's website. An assessment, using salary information from January 2019, shows that the ratio between the top earner and median earnings is 6.19 to 1. As shown in the table below this ratio has varied slightly from year to year, although it is unchanged from the figure in 2018.

Year	Ratio
2015	6.19
2016	6.02
2017	6.03
2018	6.19
2019	6.19

7. Our ratio is comparable to that reported by most other London boroughs. Information is available from 27 other London councils; 9 have a ratio of 5.9 to 1 or lower, 8 have a ratio that is between 6.0 and 6.6 to 1, and 10 have a ratio higher than 7 to 1.
8. For the purpose of this report Appendix 3 provides the council's salary and grading structure for the current year (1 April 2018 to 31 March 2019). The Southwark pay spine is adjusted to consolidate the London Living Wage rate as the minimum spinal column point and to deliver on cabinet's decision of 30 July 2013 that those earning less than £21,000 (full time equivalent) should at minimum receive an annual increase in pay of £250.

Senior managers

9. The pay policy statement is primarily concerned with the salary arrangements of chief officers as defined in the Local Government and Housing Act 1989 (as above).
10. Performance is rewarded through award of incremental progression based on clear achievement.

New employees

11. Members will note that the proposed pay policy statement also makes specific reference to the salary package for staff newly appointed to senior management posts. The Act amended section 112 Local Government Act 1972 (appointment of staff) to provide:

"A local authority's power to appoint officers on such reasonable terms and conditions as the authority thinks fit is subject to section 41 of the Localism Act 2011 – (requirement for determinations relating to terms and conditions of chief officers to comply with pay policy statement)".

12. Elected members have a special role in the appointment of chief officers and deputy chief officers as defined, whereby they are notified of the offer of appointment and given the opportunity to raise any well founded and material objection to the proposals for this appointment. To meet requirements under “the Act”, notification of an appointment includes confirmation of the salary package which attaches to the post and accordance with the council’s pay policy statement.

Lowest paid employees

13. The Act requires the council to describe the relationship between the remuneration of its chief officers, and other staff and to define the “lowest-paid employees” adopted by the authority for the purposes of the statement. The specific information to be included on pay actuals is limited.
14. As described in the statement, the use of job evaluation and the grading structure is the method used to determine the relativities of posts across the Southwark structure. The council’s decision to adopt the London Living Wage rate sets the minimum pay rate for staff across the council. Employers’ participation in the London Living Wage is voluntary. The council has made a commitment to adopt the London Living Wage and support its intention to stop working Londoners from falling into poverty; making sure that the unemployed in London are better off in work than living on benefits. The latest London Living Wage rate was announced in November 2018, as part of “Living Wage” week. The hourly rate was set at £10.55 per hour. This rate is independently calculated by the Resolution Foundation and overseen by the Living Wage Commission. It is reviewed annually.

Policy implications

15. The statement is used as a method to articulate the council’s existing policy on remuneration, with specific details on senior manager posts in particular. As such it does not amend or introduce new policy. Should any current arrangements need amending as a consequence of the development of this statement; the policy implications and contractual implications would require review by cabinet.
16. Publication of the pay statement as presented in Appendix 1 does not create conflict with the General Data Protection Regulation and the Data Protection Act 2018 as it does not contain information relating to a particular individual.

Community equality impact statement

17. Development and publication of the pay policy statement is a useful step in increasing accountability and transparency of council business to the local community. This continues the trend of openness. It allows elected members, those who are directly accountable to the local community, to have input into how decisions on pay are made, particularly senior level pay.
18. The equality analysis provided in Appendix 2 to this report clarifies that there are no adverse implications for people of protected characteristics. Publication of the statement accords with good practice of openness in pay arrangements.
19. The Equality Act 2010 (Specific Duties and Public Authorities) Regulations 2017 introduced mandatory gender pay gap reporting for public sector employers. The

council publishes data as required.

Resource implications

20. There are no specific implications arising from the development and publication of the pay statement so far as this represents existing policy. Were future statements seeking agreement to move away from established arrangements it would be necessary to consider financial resources and the employment implications. Changes to individual's terms and conditions are likely to reflect a contractual change requiring consultation and due process in order to be lawful.

Consultation

21. The trade unions have been advised of the need to publish the statement and have been provided with a copy. As the statement is a method to articulate existing policy rather than a change, it is not part of the formal consultation process.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Director of Law & Democracy

22. Section 38 of the Act requires a relevant authority (which includes a London Borough) to prepare a pay policy statement for each financial year, by 31 March of the year immediately preceding that to which the pay policy statement relates. The pay policy statement must be approved by a resolution of the authority, and it is a matter reserved to Council Assembly.
23. Pursuant to section 43 of the Act a London borough is defined as a 'relevant authority'. The statement must set out an authority's policies towards a range of issues relating to the pay of its workforce including the remuneration of its chief officers; the remuneration of its lowest-paid employees; and the relationship between the pay of its chief officers and that of other employees. Chief Officer is defined to include chief and deputy chief officers as defined in the Local Government and Housing Act 1989. The statement must state the definition of "lowest paid employees" adopted by the authority for the purposes of the statement and the authority's reasons for adopting that definition. Pay policy statements have to be prepared for each financial year; this began with year 2012/13.
24. The pay policy statement must also specifically cover the authority's policies relating to:
- The level and elements of remuneration for each chief officer (including salary, bonuses and benefits in kind)
 - Remuneration of chief officers on recruitment
 - Increases and additions to remuneration for each chief officer
 - The use of performance-related pay for chief officers
 - The use of bonuses for chief officers
 - The approach to the payment of chief officers on their ceasing to hold office under or to be employed by the authority
 - The publication of and access to information relating to remuneration of chief officers.

25. Section 39 of the Act states that an authority's pay policy statement must be approved by a resolution of the authority before it takes effect. This means that the resolution must be by full council before 31 March 2019. Once approved the statement must be published as soon as possible on the authority's website and in any other manner the authority thinks fit. An authority can amend its pay policy statement and any amendment must be made also by resolution by Council Assembly.
26. In complying with its duties relating to pay policy statements, regard must be had to Department of Communities and Local Government ('DCLG') guidance Openness and accountability in local pay: Guidance under section 40 of the Act in 2012 and supplementary guidance (February 2013). The guidance sets out the key policy principles that underpin the pay accountability provisions.
27. This guidance was taken into account in preparing this statement. There have not been any further updates since this time.
28. The draft pay policy statement in Appendix 1 will enable the council to meet its obligations under sections 38 to 43 of the Act.
29. The Director of Law & Democracy notes the requirement under the Local Government Data Transparency Code 2015, as given effect by the Local Government (Transparency Requirements) (England) Regulations 2015 to publish pay multiplier information, (see paragraph 6) and the mandatory reporting of the gender pay gap for public sector employers introduced by the Equality Act 2010 (Specific Duties and Public Authorities) Regulations 2017
30. When exercising any of its functions, section 149 Equality Act 2010 requires the authority to have due regard to the need to eliminate discrimination and other prohibited conduct and advance equality of opportunity and foster good relations between people who share a relevant protected characteristic and those who do not. Information about the consideration given to equalities issues is set out in paragraphs 18 and 19 of the report.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Communities & Local Government: Openness and accountability in local pay	Human Resources Southwark Council 160 Tooley Street London SE1 2QH	Julie Foy 020 7525 0472
Localism Act – Sections 38 – 43	Human Resources Southwark Council 160 Tooley Street London SE1 2QH	Julie Foy 020 7525 0472
Local Government Data Transparency Code 2015, as given effect by the Local Government (Transparency Requirements) (England) Regulations 2015	Human Resources Southwark Council 160 Tooley Street London SE1 2QH	Julie Foy 020 7525 0472
Equality Act 2010 (Specific Duties and Public Authorities) Regulations 2017	Human Resources Southwark Council 160 Tooley Street London SE1 2QH	Julie Foy 020 7525 0472
Supplementary guidance issued by The Department of Communities and Local Government in February 2013	Human Resources Southwark Council 160 Tooley Street London SE1 2QH	Julie Foy 020 7525 0472

APPENDICES

No.	Title
Appendix 1	Southwark Council – Pay Policy Statement
Appendix 2	Equality Analysis
Appendix 3	Salary & Grading Structure – April 2018

AUDIT TRAIL

Lead Officer	Eleanor Kelly, Chief Executive	
Report Author	Julie Foy, Head of Human Resources	
Version	Final	
Dated	14 March 2019	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments included
Director of Law & Democracy	Yes	Yes
Strategic Director for Finance and Governance	Yes	Yes
Cabinet Member	Yes	Yes
Date final report sent to Constitutional Team	14 March 2019	

APPENDIX 1

Southwark Council – Pay Policy Statement

The Localism Act 2011 requires the council to publish a pay policy statement for each financial year.

This statement relates to year 2019-20 and it is approved by Council Assembly.

Scope

The statement describes our policies towards the pay of senior managers (referred to in the Act as “chief officers”) and our approach to the pay of our lowest paid employees.

Provisions in the Act do not apply to the staff of local authority schools.

Under the Act a “chief officer” is defined as:

- The head of the authority’s paid service designated under section 4(1) of the Local Government and Housing Act 1989
- Its monitoring officer designated under section 5(1) of that Act
- A statutory chief officer mentioned in section 2(6) of that Act
- A non-statutory chief officer mentioned in section 2(7) of that Act
- A deputy chief officer mentioned in section 2(8) of that Act.

In Southwark, this applies to the Chief Executive, Strategic Directors and Directors. These positions are considered as our senior managers.

Remuneration

For existing senior managers the term remuneration is used to describe salary, expenses and other monetary allowances or benefits.

The council does not employ senior managers under a contract for services (people who are self-employed or work through a limited company), and therefore remuneration for such arrangements is not described. All senior managers are paid via the council's payroll with appropriate tax and National Insurance deductions made in accordance with HMRC regulations.

Salary

In Southwark posts, including senior managers, are job evaluated using a single system (the Korn Ferry Group methodology) to determine the job size. The job evaluation results for senior managers are verified by independent experts at the Korn Ferry Group.

The job size determines a job’s placement against the pay spine, through an established grading structure.

The pay spine is increased in accordance with pay award settlements determined by the National Joint Council for Local Authorities Services.

The Greater London Provincial Council has introduced new pay spines that will take effect from 1 April 2019. As the council moved away from the standard GLPC grades in 1999 and introduced a Southwark specific grading structure, a backstop position will be in place for 2019/20 and 2020/21 to allow for a wider review by 2021. This approach is supported by our recognised trade unions.

Southwark has introduced special arrangements for its lowest paid workers, as described below. Where there are any amendments, which are determined by the National Joint Council for Local Authorities Services, these will be applied to all relevant employees without further referral to council assembly.

Individual staff are paid within the grade. Employees may move through the grade range by incremental progression; in accordance with a performance management framework.

There is an element of flexibility that allows the payment of market factor supplements to specific roles that are recognised as “hard to fill”. Payment is subject to justification against external data and with periodic review.

For posts at JNC level (grade 14 and above), specific benefits up to a financial cap may be taken in kind (e.g. season ticket purchase, addition pension contributions, health plan) or paid as an addition to salary. For senior managers the annual financial value of such benefits currently ranges from £3,503 up to £6,190, dependent on grade. Pay rates in appendix 3 reflect the current position.

Other Payments & Expenses

With the exception of standby payments made to a limited number of posts in social care, no additional allowances are paid to senior managers.

Senior managers are not eligible to receive overtime for excess hours worked. In line with all other (non-teaching) staff their full time equivalent weekly hours are 36. However, for senior managers the contract of employment states this as a minimum and individuals are required to do whatever hours are necessary to get the job done, with no additional payment. Where hours are worked outside “normal office hours”; senior managers do not receive enhancements nor shift allowances which other staff on NJC conditions for Local Authorities Services may be entitled.

Senior managers do not receive an expenses allowance. In line with all other staff, where essential expenses are incurred in the performance of their duties, costs can be reclaimed, where these are reasonable and public money is being used prudently.

Fees for election duties

Council staff can be employed on election duties of varying types. The fees paid to Council employees for undertaking these election duties differ according to the type of election they participate in and the nature of the duties they undertake.

Returning Officer duties (and those of deputy returning officers) are contractual requirements and fees paid to them for national elections/referendums are paid in accordance with the appropriate Statutory Fees and Charges Order and are paid by the body responsible for the conduct of the election.

New Appointments

Senior Managers joining the organisation:–

- Are paid on the grade for their post.
- Join at the bottom spinal column point of the grade; unless the person can demonstrate that payment above the minimum is essential to match current earnings, or to reflect the prevailing market, or to recognise experience and skills to secure engagement. No staff are paid above the grade maximum.
- Do not receive any lump sum payments on joining.
- May receive expenses relating to their home relocation where this is necessary to secure engagement.

Members have the opportunity to question all salary packages to be offered as part of the recruitment to senior management posts.

Leaving the Organisation & Pensioners

All staff leaving the council (including senior managers) on a voluntary resignation basis do not receive a severance payment.

Where the council decides to terminate any employee's service on the basis of redundancy, in employment law terms this is based on the facts of the case, (deletion or diminution of the post). Payment entitlements are enshrined in the council policy on redeployment redundancy and reorganisation and comprise contractual entitlements, (notice un-worked, leave not taken), plus redundancy element, in accordance with the statutory table. Payments are made as a multiple of an actual week's pay. Also for those aged 55 and over, under the pension regulations they become entitled to immediate pension as earned; any costs accruing to the Council for pension payments are capital costs based on an actuarial calculation linked to service and age. Entitlements are not discretionary to an individual once a redundancy situation arises.

Regulations within the government's Enterprise Act, when in force, are proposed to set a £95,000 cap on the total value of all public sector exit payments, including redundancy payments, pension strain costs, pay in lieu of notice and any other payments made in consequence of loss of employment e.g. as part of a settlement agreement. Any exemptions will require full council agreement and must be published in the annual Statement of Accounts

New regulations have been proposed in relation to the recovery of exit payments. These may lead to the recovery of redundancy and other exit payments made to any employee earning more than £80,000 per annum. Individuals will be required to repay a proportionate amount if they return to any part of the public sector within 12 months of their departure. This will include payments made as a consequence of leaving employment and include the "pension strain" generated from the early unreduced payment of Local Government Pension Scheme benefits.

For senior managers, where redundancy or mutual termination occurs information would be included in the declared salary data included in the Statement of Accounts each year. Were an employee's services to be terminated on these bases the council would not re-engage the individual on a contract for services (i.e. self-employed basis).

Vacant senior management positions are recruited to in accordance with the council's recruitment policy with the overarching aim of employing on merit; to engage the best person for the job.

New recruits may be in receipt of a pension under the Local Government Pension Scheme (LGPS) e.g. as a result of service with another Authority. In such cases, the employee's pension entitlement would be abated (reduced in accordance with actuarial calculation) or capped as required under LGPS regulations. This would have no impact on the council's remuneration arrangements.

Under the LGPS Regulations eligible employees may be considered for one of the Scheme's flexible retirement options. This would include instances where the employee reduces to a part time basis or demotion. On such occasions the council's remuneration arrangements would continue as described above plus any pension payable determined by application of LGPS Regulations and that person's membership entitlements.

Lowest Paid Staff

All posts are job evaluated to determine their relative job size; the responsibilities and impact of the post, and the level of knowledge and skill required to carry out those responsibilities. Job sizes are used to determine the grade. Grades are linked to the salary scale. Staff have the potential to move through the grade by incremental progression, based on performance.

Appropriate terms and conditions, e.g. shift allowances, reflect the duties and obligations of posts in accordance with the NJC for Local Authorities Services. There are a small number of posts under different national schemes – education related, craft and retained conditions e.g. Public Health. Bonus payments are not a feature of pay arrangements. Staff are contracted to work 36 hours per week (full time equivalent). Where service provision demands that it is necessary for additional hours to be worked above the full time equivalent, overtime rates would apply. Rates are determined in accordance with NJC Conditions of Service.

Alongside the job evaluation and grading framework the council has determined that no employee should receive an hourly rate less than the London Living Wage; the current rate is £10.55 per hour. This is the baseline payment for the lowest paid staff.

Other Information

In addition to this statement the council publishes other information on the detail of payments. Information can be found on the Open Data section of the council's website (www.Southwark.gov.uk). This includes:-

- The council's grading structure and salary scales.
- The annual statement of accounts. This includes the numbers of people earning £50,000 per year or more in £5,000 bandings. The accounts also give detail, including the name, for those whose pay is £150,000 or more. This covers all remuneration elements including employer's pension contribution.

In accordance with the Local Government Transparency Code 2015; to coincide with the reporting at the end of the financial year, the council publishes the ratio between the highest paid taxable earnings for the given year and the median earnings figure of

the whole of the authority's workforce. In January 2019 the ratio between the top earner and median earnings was 6.19 to 1.

APPENDIX 2

EQUALITY ANALYSIS – PAY POLICY STATEMENT

Overview

1. The Localism Act 2011 requires Authorities to develop and publish a pay policy statement. This would include the remuneration arrangements for its most senior staff and approaches on remuneration to its lowest paid employees.

Impact

2. The development and publication of the pay statement does not in itself amend policy. Were changes to arise as a consequence, proposals would require scrutiny including the impact upon people of different protected characteristics.

3. The publication of the pay statement does however accord with good practice on managing equal pay; increasing transparency on organisational arrangements. There are no adverse impacts on people of specific protected characteristics arising from this development. Instead it may reasonably be argued that greater openness may reduce the fear of potential discrimination by setting out arrangements which are in force.

4. On a continuing basis the council undertakes monitoring of its workforce to identify and take action to address potential adverse impacts on people of specific protected characteristics. Monitoring data is published on the council's website through the annual workforce report, in accordance with the specific duties of the Equality Act 2010.

5. The Equality Act 2010 (Specific Duties and Public Authorities) Regulations 2017 introduce mandatory gender pay gap reporting for public sector employers. The council has published data as required.

SALARY & WAGES SCALES as at 1st April 2018

Inner London wef 1/4/18	
8	20238
9	20370
10	20472
11	20616
12	20784
13	20952
14	21189
15	21429
16	21726
17	22083
18	22377
19	22857
20	23361
21	24081
22	24618
23	25233
24	25947
25	26658
26	27402
27	28206
28	29010
29	30012
30	30900
31	31764
32	32592
33	33459
34	34299
35	34938
36	35772
37	36681
38	37650
39	38766
40	39696
41	40653
42	41601
43	42552
44	43503
45	44400
46	45387
47	46347
48	47304
49	48237
50	49200
51	50160
52	51117
53	52089
54	53112
55	54150

01		02		03		04		05	
				9	£20,370	13	£20,952	16	£21,726
				10	£20,472	14	£21,189	17	£22,083
		8	£20,238	11	£20,616	15	£21,429	18	£22,377
		9	£20,370	12	£20,784	16	£21,726	19	£22,857
		10	£20,472	13	£20,952	17	£22,083	20	£23,361
		11	£20,616	14	£21,189	18	£22,377	21	£24,081
8	£20,238	12	£20,784	15	£21,429	19	£22,857	22	£24,618
9	£20,370	13	£20,952	16	£21,726	20	£23,361	23	£25,233
06		07		08		09		10	
20	£23,361	24	£25,947	28	£29,010	32	£32,592	36	£35,772
21	£24,081	25	£26,658	29	£30,012	33	£33,459	37	£36,681
22	£24,618	26	£27,402	30	£30,900	34	£34,299	38	£37,650
23	£25,233	27	£28,206	31	£31,764	35	£34,938	39	£38,766
24	£25,947	28	£29,010	32	£32,592	36	£35,772	40	£39,696
25	£26,658	29	£30,012	33	£33,459	37	£36,681	41	£40,653
26	£27,402	30	£30,900	34	£34,299	38	£37,650	42	£41,601
27	£28,206	31	£31,764	35	£34,938	39	£38,766	43	£42,552
11		12		14		15		16	
40	£39,696	44	£43,503	2	£49,293	7	£57,891	12a	£72,585
41	£40,653	45	£44,400	3	£50,901	8	£59,796	13a	£74,979
42	£41,601	46	£45,387	4	£52,560	9	£61,755	14a	£77,481
43	£42,552	47	£46,347	5	£54,270	10	£63,795	15	£80,052
44	£43,503	48	£47,304	6	£56,055	11	£65,904	16	£82,743
45	£44,400	49	£48,237	7	£57,891	12	£68,091	17	£85,491
46	£45,387	50	£49,200	8	£59,796	13	£70,335	18	£88,353
47	£46,347	51	£50,160	9	£61,755	14	£72,684	19	£91,311
17		18		Chief Officer		Chief Executive			
17	£85,491	22	£100,836	31	£140,385	38	£177,567		
18	£88,353	23	£104,220	32	£145,173	39	£183,333		
19	£91,311	24	£107,748	33	£150,114	40	£189,294		
20	£94,368	25	£111,390	34	£155,232	41	£195,447		
21	£97,542	26	£115,149	35	£160,518	42	£201,798		
22	£100,836	27	£119,049	36	£165,999				
23	£104,220	28	£123,072	37	£171,681				
24	£107,748	29	£127,266	38	£177,567				

Planned Overtime per hr	
grade 9	£ 20.60
grade 10/11	£ 22.06
grade 12	£ 23.94

sleeping in	£35.37	unit standby	£9.03
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On SAP these grades will be prefixed
LBS-0. Grades prefixed LBS-1 are
for w/e working where +2 SCP apply

JNC wef 1/4/18	
2	49293
3	50901
4	52560
5	54270
6	56055
7	57891
8	59796
9	61755
10	63795
11	65904
12	68091
12a	72585
13	70335
13a	74979
14	72684
14a	77481
15	80052
16	82743
17	85491
18	88353
19	91311
20	94368
21	97542
22	100836
23	104220
24	107748
25	111390
26	115149
27	119049
28	123072
29	127266
30	134475
31	140385
32	145173
33	150114
34	155232
35	160518
36	165999
37	171681
38	177567
39	183333
40	189294
41	195447
42	201798

Item No. 7.2	Classification: Open	Date: 27 March 2019	Meeting Name: Council Assembly
Report title:		Member Allowances Scheme 2019-2020	
Ward(s) or groups affected:		All	
From:		Proper Constitutional Officer	

RECOMMENDATIONS

1. That council assembly approve the revised Member Allowances Scheme for 2019-2020 with effect from 1 April 2019 (see Appendix 1), having regard to the advice of the London Councils Independent Remuneration Panel Report 2018 (see Appendix 2).

BACKGROUND INFORMATION

Legal background

2. Under Section 18 of the Local Government and Housing Act 1989, the Secretary of State may make regulations authorising or requiring councils to make a scheme providing for the payment of allowances to members.
3. The council is required under the Local Authorities (Members' Allowances) (England) Regulations 2003 (as amended) to agree on an annual basis a schedule of Allowances payable to members for the following financial year. Under the regulations, when making or amending a scheme, the council is required to have regard to the recommendations of an Independent Remuneration Panel (section 19).
4. The council is required, if it wishes to pay such allowances, to adopt a Member Allowances Scheme on an annual basis with effect from 1 April each year.
5. The council must publish its scheme of members' allowances, dealing with basic allowances and special responsibility allowances. Payments to members of the council may only be made in accordance with this.

Current scheme and process for review

6. Southwark's member allowances scheme is comprehensive and includes basic allowances, special responsibility allowances (for posts which carry specific responsibilities) and other allowances and expenses that may be claimed.
7. The proposed member allowances scheme for 2019-2020 is based on the current scheme, which was adopted by council assembly on 14 March 2018 for 2018-2019. The council agreed its scheme, having considered the recommendations of the constitutional steering panel and having taken into account the London Councils Independent Remuneration Panel's 2018 report.
8. The proposed Member Allowances Scheme for 2019-20 does not change the allowance rates previously agreed. This includes the following:

- 12 July 2017, council assembly agreed a revision to the Member Allowances Scheme with regard to arrangements for payment and leave made during periods of absence for members in receipt of special responsibility allowances.
 - 16 March 2016, council assembly agreed an addition to the Member Allowances Scheme to include payment to cabinet members for loss of office.
 - 21 January 2015, council assembly agreed the following:
 - i) That the basic allowance and special responsibility allowances be increased in accordance with the Independent Remuneration Panel recommendation for allowances to be adjusted in line with the local government officer pay settlement and that the licensing sub-committee payment and co-opted member's allowance be increased on the same basis.
 - ii) That the member allowances scheme be amended so in future years the level of the childcare and dependent carers allowances for councillors is automatically reviewed in line with changes in the London Living Wage.
9. The constitutional steering panel and council assembly are under a statutory duty to have regard to the advice of the London Councils Independent Remuneration Panel Report when considering the council's own scheme for member allowances.
10. In Southwark, the constitutional steering panel considers and recommends any changes to the member allowances scheme to council assembly for final adoption. The approval of the scheme and the setting of allowances are matters reserved for decision by council assembly.

KEY ISSUES FOR CONSIDERATION

London Councils Independent Remuneration Panel Report 2018

11. The Local Authorities (Members' Allowances) (England) Regulations 2003 ('the Regulations') authorise the establishment by the Association of London Government (now London Councils) of an independent remuneration panel to make recommendations in respect of the members' allowances payable by London boroughs. Such a panel ('the panel') was established and reported in 2001, 2003, 2006, 2010, 2014 and January 2018. The regulations require a review of the scheme every four years as a minimum. The January 2018 report is the current review. A full copy of the report is set out in Appendix 2.

Basic and special responsibility allowances

12. The principle of pegging the basic allowance and special responsibility allowances in line with the annual local government pay settlement is already recognised in the council's Member Allowances Scheme following the council assembly decision of 21 January 2015. The Licensing Sub-Committee meeting payments and co-opted member allowance will be increased on the same basis.
13. The member allowances scheme, paragraph 36, provides that allowances will be adjusted in line with the national local government officer pay settlement and

allowances for officers¹. This includes basic allowance, SRA levels, licensing payments and co-opted member allowances

14. The outcome of the 2016-18 local government pay settlement reported in May 2016 was for a 1% increase payable from 1 April 2016 to 31 March 2017 and a further 1% increase payable from 1 April 2017 to 31 March 2018.
15. The outcome of the 2018-20 local government pay settlement was for a 2% increase for most staff payable from 1 April 2018 to 31 March 2019 and a further 2% increase payable from 1 April 2019 to 31 March 2020.
16. The scheme has been drafted on the basis that the council still wishes to pay the current basic and special responsibility allowances.

Proposed changes to current scheme

17. It is proposed that payment to cabinet members for loss of office is amended to capture the spirit and intent of the provisions. The introduction of a loss of office payment for cabinet members was agreed by council assembly in March 2016. The report, which set out reasons for the introduction is available on the council's website at:
<http://modern.gov.southwark.gov.uk/documents/s60412/Report%20Constitutional%20Issues%20201516.pdf>

Community impact statement

18. No significant changes are currently proposed to the member allowances scheme. SRAs are paid to compensate members for their special responsibilities in addition to their role as ward councillors (for which a separate basic allowance is payable). SRAs are not deemed as salary, as members are not employees of the Council.
19. Any changes to the scheme are published on the council's website.

Resource implications

20. The member expenditure budget makes provision for the basic allowance and special responsibility allowances. There is no proposed increase in allowances.

Legal implications

21. The council is under a duty to adopt a scheme of members' allowances by virtue of section 18 of the Local Government and Housing Act 1989 and relevant regulations. It may only pay allowances in accordance with such a scheme. Members are reminded of the need to have regard to the guidance issued in relation to members' allowance, which is referred to in the report of the London Councils Remuneration Panel attached (Appendix 2).
22. There is a general rule that members may not usually vote on matters in which they have a disclosable pecuniary interest. However decisions relating to the member allowances scheme are an exception to this general principle, and members may vote on this issue. A dispensation has been granted by the monitoring officer.

¹ Index linking is to the general settlement rather than any special provision for particular groups of staff such as the low paid.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Member Allowances Scheme, Southwark Constitution: http://moderngov.southwark.gov.uk/documents/s73935/Member%20Allowances%20Scheme%20March%202017.pdf	Constitutional Team 160 Tooley Street, London SE1 2QH	Constitutional Team constitutional.team@southwark.gov.uk 020 7525 7055

APPENDICES

Appendix	Title
Appendix 1	Proposed revisions to paragraphs 49 to 52 of the current Southwark's Member Allowances Scheme
Appendix 2	London Council Remuneration Panel Report 2018

AUDIT TRAIL

Lead Officer	Doreen Forrester-Brown, Director of Law and Democracy	
Report Authors	Chidilim Agada, Head of Constitutional Services	
Version	Final	
Dated	8 March 2019	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments Included
Director of Law and Democracy	Yes	Yes
Strategic Director of Finance and Governance	Yes	Yes
Cabinet Member	No	No
Date final report sent to Constitutional Team	8 March 2019	

Proposed revisions to replace paragraphs 5 and 49 – 52 of the current Southwark's Member Allowances Scheme

Changes to the constitution are shown as follows:

- Additions (shown as underlined)
- Deletions (shown with a ~~striketrough~~)

Payment to cabinet members for loss of office

49. Members entitled to a full band 3 or full band 4 SRA will be entitled to a payment for loss of office when they cease to be eligible for a full band 3 or 4 allowance except if it is the last year of their term and they are not seeking re-election.
50. Members must have served at least one year in cabinet to claim a payment for loss of office. Members are eligible to claim a payment for loss of office no more than once in any 4 year council term.
51. The level of payment is set at 4 weeks of the full band 3 or band 4 SRA plus 1 week for every year in continuous full time service. The maximum level any member can receive is 13 weeks of the full band 3 or band 4 SRA. Where a member has not served for a years' continuous full time service, the plus 1 week will be on a pro rata basis.
52. The audit, governance and standards committee (or its relevant sub-committee) will adjudicate on any dispute as to entitlement and any allegation of abuse, and shall be authorised to determine any reduction or withholding of a loss of office payment.

The Remuneration of Councillors in London 2018

Report of the Independent Panel



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Introduction

The Local Authorities (Members' Allowances) (England) Regulations 2003 ('the Regulations') authorise the establishment by the Association of London Government (now London Councils) of an independent remuneration panel to make recommendations in respect of the members' allowances payable by London boroughs. Such a panel ('the Panel') was established and reported in 2001, 2003, 2006, 2010 and 2014. It now comprises Sir Rodney Brooke CBE DL (Chair), Steve Bundred and Anne Watts CBE.

The Regulations require a review of the scheme every four years as a minimum. The current Panel has therefore completed a review of remuneration for councillors in London. We present our findings and recommendations in this report.

As a preparation for our work, we invited all London boroughs to give their views on the operation of the existing scheme. We are grateful for the feedback, which confirms that the existing London scheme of members' allowances is still fit for purpose. We make recommendations accordingly (**recommendations throughout the report are in bold type**). However, where issues have arisen from the comments we received, we have addressed them in this report.

The role of elected members

In our previous reports we reflected on the importance of the role of elected members. We repeat at Appendix B the job profile for councillors which we originally included in our 2010 report. The feedback we have received is that it continues to be appropriate.

The Local Governance Research Unit, based at Leicester Business School, recently launched a Councillor Commission as an independent review of the role and work of the councillor. The Commission's report points out that councillors oversee million-pound budgets, balancing complex financial pressures at a time of severe cutbacks in local authority spending, making decisions which will affect their areas for decades to come. In London each Borough Council is responsible for services crucial to its residents. Each has a revenue budget of up to £1.4bn as well as a substantial capital programme. The scale of their turnover and other financial activities are in many instances comparable with those of large publicly quoted companies.

Councillors are faced with unenviable choices. Demand for local authority services continues to grow. In particular, there is rapid growth in the number of old people with a corresponding increase in demand for social care. London itself faces acute housing problems. Councillors have an increased responsibility for health. Thus the strain on and competition for resources increase the demands made on elected members. The responsibilities and accountabilities are made clear after a tragedy like the Grenfell Tower fire.

The evidence we received confirms that the workload and responsibilities of councillors continue to increase and that their role has become more complex, and not only in the areas of social care, housing and health. There has been growth in the number of sub-regional meetings, partnerships and joint bodies (such as Boards for Health & Wellbeing and Safer Neighbourhoods) which require the commitment and time of leaders, cabinet members and front-line councillors. Partnership engagement makes great demands on councillors. There has been a marked increase in informal meetings, such as working groups, forums and community gatherings as well as formal meetings like local authority companies. The expectations of the public continue to rise.

While valuable to democracy, the use of social media adds to the pressure on councillors by increasing demands from their constituents in several different ways. Communication with councillors is not only easier but immediate. The public expects a speedy response, so that it is now more difficult for councillors in employment to deal with concerns as quickly as voters expect. Not only do social media make it easier for their constituents to get hold of councillors, but they also enable an isolated concern to become an organised campaign.

Recruitment of councillors

We received evidence that it is increasingly difficult to recruit people of quality who are prepared to stand for office as councillors. Though the low level of allowances was mentioned as a reason for this, a major disincentive is the time commitment required of a councillor. That time commitment (as well as finance) can make it difficult to combine the role with a job and a family life. As one councillor commented to the Leicester Business School Commission, 'Serving on outside bodies means that I am working every day of the week, weekends too'. As was pointed out in responses we received, the problem is exacerbated in London, where councillors are on the whole younger than in other parts of the country and often in employment. They also face substantially higher costs of living.

Though the time commitment may be the main disincentive to service as a councillor, it is important that, as far as reasonably possible, financial loss does not prevent people from becoming councillors. Allowances are not shown by polls to be something which influences councillors to take on the role, though they are instrumental in making it possible for some people to do so. Allowances should be set at a level that enables people to undertake the role of councillor, while not acting as an incentive to do so. If it is important that there are no financial incentives to being a councillor, it is equally important that there should not be a financial disincentive. It is clearly desirable that service as a councillor is not confined to those with independent means.

Since our last report the Government has removed the possibility of councillors joining the local government pension scheme. We believe that access to the pension scheme can be an important factor in making service as a councillor financially possible for a wider range of people. It is particularly significant for those who, like elected mayors, leaders and portfolio holders, give most or all of their time to service in local government and lose the opportunity to contribute to a pension scheme elsewhere. Loss of access to a pension scheme imposes a further financial penalty on councillors.

We do not repeat the arguments for appropriate remuneration for councillors which we have set out in our previous reports. We believe them to be self-evident. But we do repeat our belief in the importance of local democracy and the role of councillors within it.

The current financial and political climate

Because of the current financial climate, the local government pay settlement in recent years has been severely limited. Since our last report there have been three awards of 1%. Acutely sensitive to the current financial austerity, some boroughs have frozen members' allowances and failed to apply the pay awards to them. Indeed some boroughs have even reduced members' allowances.

Our recent reports have made no recommendations for increasing the levels of members' allowances other than continuing provision for annual adjustments in accordance with the annual local government pay settlement. As the Government-appointed Councillors' Commission pointed out in their 2007 report, the recommendations of the London Panel has led to some convergence of members' allowances across London. Indeed, the Councillors' Commission recommended a similar system for the country as a whole. Following our recommendations, there is now considerable congruity in the basic allowance made by London boroughs.

However, most London boroughs have not adopted our recommendations in their entirety and there remain substantial differences in the amount of special responsibility allowances. We fully recognise that now is not the time to contemplate a general increase in councillors' allowances. Nevertheless we hope that in the longer term the financial situation will permit further convergence of members' allowances around our recommendations.

Level of Basic Allowance

In our last report we recommended that there should be a Basic Allowance paid to every councillor of £10,703. Updated for the local government staff pay awards since then, the figure is now £11,045. Given the loss of pension rights; growth in the volume and complexity of the work of councillors; and the limited increase in the Basic Allowance since our last report, we believe that there is a strong case for considering a larger increase. The basic allowance is now less than the allowances paid by many similar authorities outside London. In Wales, for example, the government-

appointed commission sets the basic allowance at £13,400 for members of local authorities with populations which are generally substantially lower than those of London boroughs.

However we reluctantly accept that, in the current financial climate, it would be inappropriate to recommend a general increase in members' allowances (beyond the annual updating). Pegging an annual increase to staff pay awards will ensure that councillors can receive annual increases which are in line with those received by staff. **We therefore recommend that the Basic Allowance be set at £11,045.** We believe that it remains sensible to frame recommendations which are common across London.

Special Responsibility Allowances

Given the extent of the responsibilities of leaders of London boroughs, the Panel's first report in 2001 recommended that their remuneration should equate to that of a Member of Parliament. [Our recommendations for other special responsibility allowances are related to that recommended for leaders.]

Since then the increase in the remuneration of Members of Parliament has substantially exceeded the annual local government pay increase to which we tied the special responsibility allowance for the leader of a London borough. At the time of our last report an MP received a salary of £67,060 while our recommendation for a borough leader (increases having been restricted to the local government staff pay increases) was for total remuneration of £65,472, a difference of £1,588. Updated for the local government pay awards, our recommendation for the current total remuneration of a London borough leader would be £68,130. Meanwhile the salary of MPs has increased to £76,011, a difference of £7,881. Moreover MPs continue to be entitled to a pension as well as to sundry other benefits (such as termination payments) which are not available to leaders.

In our current consultation we enquired whether the remuneration of an MP remains a sound comparator to fix the remuneration of a borough leader. In general the responses agreed that the comparator was appropriate and, if anything, that the Leaders of London boroughs warranted a higher remuneration than an MP, because they had greater financial responsibility and legal burdens, and especially given the differential pension arrangements. Indeed one respondent authority suggested that the direct responsibilities of a Leader should command the salary of a Junior Minister.

We sympathise with the responses. Certainly the way in which MPs' remuneration has outpaced that of leaders would prompt a review of the Leaders' allowances had the Panel not had regard to the current stringent economic circumstances. For the same reasons which prompt us to peg the Basic Allowance, **we recommend that the special responsibility allowance for a Leader should be in accordance with our former recommendation, plus the subsequent local government staff pay awards, ie £57,085. We recommend the maintenance of its relation to other special responsibility allowances, as set out in the Appendix to this report.** Nevertheless we hope that parity of the remuneration of the Borough leaders with the remuneration of Members of Parliament will be restored when the economic situation eases and that the other Special Responsibility Allowances will then be adjusted accordingly.

Interpretation of the Scheme

The responses from the boroughs generally indicated no problems with interpretation of our recommendations, though many had adopted lower figures, especially for special responsibility allowances. We continue to believe that the scheme we propose is sufficiently flexible to accommodate the varying political management arrangements of different London boroughs. Specifically, we were asked for guidance on what percentage of councillors should receive a special responsibility allowance. **We reiterate our view that no more than 50% of councillors should receive a special responsibility allowance. We also continue to believe that no member should receive more than one special responsibility allowance though we accept that there might exceptionally be special circumstances where allocation of more than one Special Responsibility Allowance might be justified, eg where members undertake a number of different time-consuming roles such as sitting on licensing hearings.**

We were asked to give more detailed guidance on the roles allocated to different bands and whether these could be tied to the time commitment required of a role, expressed as a percentage of the time commitment of the Leader. However, we believe that the percentages we identify should be tied not only to time commitment but also to levels of responsibility.

Training and Support

The responsibilities of councillors are substantial, extensive and complex. We have mentioned the Grenfell Tower tragedy as a chilling instance of those responsibilities. **We believe that every borough should have an ongoing programme of member training and development and that members should be expected to participate. We believe that members should be provided with logistical and clerical support to help them deal with their workload.**

Barriers to being a councillor

It is important that obstacles to becoming a councillor should be removed wherever possible. Child care costs can be a significant deterrent to service as a councillor. **We repeat our strong view that in appropriate cases when they undertake their council duties, councillors should be entitled to claim an allowance for care of dependents. The dependents' carers' allowance should be set at the London living wage but (on presentation of proof of expense) payment should be made at a higher rate when specialist nursing skills are required.**

We also repeat our belief that members' allowances schemes should allow the continuance of Special Responsibility Allowances in the case of sickness, maternity and paternity leave in the same terms that the council's employees enjoy such benefits (that is to say, they follow the same policies).

Travel and Subsistence allowances

We continue to believe that the Basic Allowance should cover basic out-of-pocket expenses incurred by councillors, including intra-borough travel costs and expenses. The members' allowances scheme should, however, provide for special circumstances, such as travel after late meetings or travel by councillors with disabilities. The scheme should enable councillors to claim travel expenses when their duties take them out of their home borough, including a bicycle allowance.

Allowances for Mayor or Civic Head

Many councils include the allowances for the mayor (or civic head) and deputy in their members' allowance scheme. However these allowances do serve a rather different purpose from the 'ordinary' members' allowances, since they are intended to enable the civic heads to perform a ceremonial role. There are separate statutory provisions (ss 3 and 5 of the Local Government Act 1972) for such allowances and councils may find it convenient to use those provisions rather than to include the allowances in the members' allowance scheme.

Update for inflation

We continue to recommend that for a period of four years the allowances we recommend should be updated annually in accordance with the headline figure in the annual local government pay settlement.

We have been asked whether it is necessary for the annual updating to be formally authorised by the council each year. The Regulations do seem to make this obligatory.

Sir Rodney Brooke CBE DL

Steve Bundred

Anne Watts CBE

London, January 2018

Appendix A

Basic allowance £11,045

Special responsibilities – beyond the basic allowance

The case for special allowances

The reasons for payment of additional special responsibility allowances should be clearly set out in local allowances schemes. Special allowances should come into play only in positions where there are significant differences in the time requirements and levels of responsibility from those generally expected of a councillor.

Calculation of special allowances

The proposed amounts for each band are a percentage of the figure suggested for a council leader depending upon levels of responsibility of the roles undertaken and are explained below. We believe that the SRA, which the previous panel recommended for the leader of a London council (updated), continues to be appropriate.

Categories of special allowances

The regulations specify the following categories of responsibility for which special responsibility allowances may be paid:

- Members of the executive where the authority is operating executive arrangements
- Acting as leader or deputy leader of a political group within the authority
- Presiding at meetings of a committee or sub-committee of the authority, or a joint committee of the authority and one or more other authorities, or a sub-committee of such a joint committee
- Representing the authority at meetings of, or arranged by, any other body
- Membership of a committee or sub-committee of the authority which meets with exceptional frequency or for exceptionally long periods
- Acting as spokesperson of a political group on a committee or sub-committee of the authority
- Membership of an adoption panel
- Membership of a licensing or regulatory committee
- Such other activities in relation to the discharge of the authority's functions as require of the member an amount of time and effort equal to or greater than would be required of him by any one of the activities mentioned above, whether or not that activity is specified in the scheme.

Local discretion

It is for the councils locally to decide how to allocate their councillors between the different bands, having regard to our recommendations and how to set the specific remuneration within the band. They must have regard to our recommendations. We believe these should have the merits of being easy to apply, easy to adapt, easy to explain and understand, and easy to administer.

BAND ONE

The posts we envisage falling within band one include:

- Vice chair of a service, regulatory or scrutiny committee
- Chair of sub-committee
- Leader of second or smaller opposition group
- Service spokesperson for first opposition group
- Group secretary (or equivalent) of majority group
- First opposition group whip (in respect of council business)
- Vice chair of council business
- Chairs, vice chairs, area committees and forums or community leaders
- Cabinet assistant
- Leadership of a strategic major topic
- Acting as a member of a committee or sub-committee which meets with exceptional frequency or for exceptionally long periods
- Acting as a member of an adoption panel where membership requires attendance with exceptional frequency or for exceptionally long periods
- Leadership of a specific major project.

Remuneration

We propose that band one special responsibility allowances should be on a sliding scale of between 20 – 30 per cent of the remuneration package for a council leader.

This would be made up as follows:

Basic allowance: £11,045

Band One allowance: £2,582 to £9,397

Total: £13,627 to £20,442

BAND TWO

The types of office we contemplate being within band two are:

- Lead member in scrutiny arrangements, such as chair of a scrutiny panel
- Representative on key outside body
- Chair of major regulatory committee e.g. planning
- Chair of council business (civic mayor)
- Leader of principal opposition group
- Majority party chief whip (in respect of council business).

Remuneration:

We propose that band two allowances should be on a sliding scale between 40 – 60 per cent, pro rata of the remuneration package for a council leader.

This is made up as follows:

Basic allowance £11,045

Band two allowances: £16,207 to £29,797

Total: £27,252 to £40,842

BAND THREE

We see this band as appropriate to the following posts:

- Cabinet member
- Chair of the Health and Wellbeing Board
- Chair of the main overview or scrutiny committee
- Deputy leader of the council

Remuneration:

We propose that band three allowances should be between 70 – 80 per cent pro rata of the remuneration package for a council leader.

This is made up as follows:

Basic allowance: £11,045

Band three allowance: £36,917 to £43,460

Total: £47,962 to £54,505

BAND FOUR

Leader of cabinet

This is a full-time job, involving a high level of responsibility and includes the exercise of executive responsibilities. It is right that it should be remunerated on a basis which compares with similar positions in the public sector, while still retaining a reflection of the voluntary character of public service.

Remuneration:

We propose that the remuneration package for a council leader under band four of our scheme should be £68,130.

This is made up as follows:

Basic allowance: £11,045

Band four allowance: £57,085.

Total: £68,130

BAND FIVE

Directly elected mayor

A directly elected mayor has a full-time job with a high level of responsibility and exercises executive responsibilities over a fixed electoral cycle. It is right that it should be remunerated on a basis which compares with similar positions in the public sector, while still retaining a reflection of the voluntary character of public service. However we believe this post remains different to that of the strong leader with cabinet model. The directly elected mayor is directly elected by the electorate as a whole. The strong leader holds office at the pleasure of the council and can be removed by the council. We believe that the distinction is paramount and this should be reflected in the salary level.

Remuneration:

We propose that a directly elected mayor should receive a remuneration package of 25 per cent higher than that recommended for a council leader and that it should be a salary set at **£85,162**.

Appendix B

On behalf of the community – a job profile for councillors

Purposes:

1. To participate constructively in the good governance of the area.
2. To contribute actively to the formation and scrutiny of the authority's policies, budget, strategies and service delivery.
3. To represent effectively the interests of the ward for which the councillor was elected, and deal with constituents' enquiries and representations.
4. To champion the causes which best relate to the interests and sustainability of the community and campaign for the improvement of the quality of life of the community in terms of equity, economy and environment.
5. To represent the council on an outside body, such as a charitable trust or neighbourhood association.

Key Tasks:

1. To fulfil the statutory and local determined requirements of an elected member of a local authority and the authority itself, including compliance with all relevant codes of conduct, and participation in those decisions and activities reserved to the full council (for example, setting budgets, overall priorities, strategy).
2. To participate effectively as a member of any committee or panel to which the councillor is appointed, including related responsibilities for the services falling within the committee's (or panel's) terms of reference, human resource issues, staff appointments, fees and charges, and liaison with other public bodies to promote better understanding and partnership working.
3. To participate in the activities of an outside body to which the councillor is appointed, providing two-way communication between the organisations. Also, for the same purpose, to develop and maintain a working knowledge of the authority's policies and practices in relation to that body and of the community's needs and aspirations in respect of that body's role and functions.
4. To participate in the scrutiny or performance review of the services of the authority, including where the authority so decides, the scrutiny of policies and budget, and their effectiveness in achieving the strategic objectives of the authority.
5. To participate, as appointed, in the area and in service-based consultative processes with the community and with other organisations.
6. To represent the authority to the community, and the community to the authority, through the various forums available.
7. To develop and maintain a working knowledge of the authority's services, management arrangements, powers/duties, and constraints, and to develop good working relationships with relevant officers of the authority.
8. To develop and maintain a working knowledge of the organisations, services, activities and other factors which impact upon the community's well-being and identity.
9. To contribute constructively to open government and democratic renewal through active encouragement of the community to participate generally in the government of the area.
10. To participate in the activities of any political group of which the councillor is a member.
11. To undertake necessary training and development programmes as agreed by the authority.
12. To be accountable for his/her actions and to report regularly on them in accessible and transparent ways.

Appendix C

The independent panel members

Sir Rodney Brooke CBE DL had a long career in local government, including as chief executive of West Yorkshire County Council, Westminster City Council and the Association of Metropolitan Authorities. He was knighted in 2007 for his contribution to public service.

Steve Bundred was chairman of Monitor, chief executive of the Audit Commission and chief executive of the London Borough of Camden.

Anne Watts CBE has an extensive career in equality and diversity and governance that spans the private, voluntary and public sectors with organisations including the Open University, the University of Surrey, the Commission for Equality and Human Rights and Business in the Community. She chaired the Appointments Commission.

Item No. 7.3	Classification: Open	Date: 27 March 2019	Meeting Name: Council Assembly
Report title:		The Licensing Act 2003 –Statement of Licensing Policy 2019 – 2021	
Ward(s) or groups affected:		All wards	
From:		Licensing Committee	

RECOMMENDATIONS

1. The licensing committee recommends that Council Assembly agree to adopt and approve for publication the Southwark Statement of Licensing Policy 2019-21 (Appendix A).

BACKGROUND INFORMATION

2. The Licensing Act came into effect on 25 November 2005. The Act introduced a new regime for the licensing of alcohol, regulated entertainment and late night refreshment, to be administered by the local licensing authority (within Southwark, this council).
3. Section 5 of the Act requires each licensing authority to prepare and publish a statement of licensing policy every five years. The policy statement is expected to set out, for the benefit of applicants, responsible authorities and members of the local community, how the authority intends to approach its licensing responsibilities under the Act. Each authority is also required to keep the statement of policy under review throughout its term and make appropriate revisions as necessary.
4. The initial Southwark statement of licensing policy was considered and approved by the full council assembly on 6 December 2004. It was compiled with regard to the provisions of the Act, secondary regulations and guidance that had been issued by the Department of Culture Media and Sport (DCMS). The statement has been kept under review since. The current version of the policy is for the period 2016 – 2020. The policy, itself, is not due for revision, however this is a mid-term review to make amendments to the policy to clarify matters.
5. There have been a number of issues that have arisen at licensing sub-committee meetings where members have requested clarification, the amendments in this revised policy (appendix A) seeks to clarify Southwark’s position and improve the policy
6. Every revision of the policy is required by law to be subject of full public consultation. Details of the public consultation on this revision are set out in this report.
7. Council Assembly is asked to consider the responses to the public consultation on the draft policy and to adopt the revised policy for publication.

KEY ISSUES FOR CONSIDERATION

8. At the full licensing committee meeting on 23 January 2019 members considered the draft Southwark statement of licensing policy 2019 to 2021 and decided to recommend that Council Assembly approve the policy.
9. The committee considered the following information in making that decision:
10. A copy of the proposed amended statement of licensing policy, copy provided in Appendix A.

The purpose of the policy

11. The purpose of the statement of policy is set out in section three of the document, as follows:
 - To reinforce to elected members on the licensing committee, the powers and constraints placed upon the local authority as licensing authority by the 2003 Act
 - To set out, for the benefit of prospective applicants; responsible authorities; local residents; and licensed operators; the parameters under which this authority will make its licensing decisions
 - To inform prospective licensees how a licensed premises is likely to be able to operate within its area
 - To inform local residents and licensed operators how their needs will be addressed
 - To minimise the number of licensing decisions that may be challenged in a court of law.

The licensing objectives

12. Central to the statement of policy is the promotion of the four licensing objectives established under the Act. These are:
 - The prevention of crime and disorder
 - Public safety
 - The prevention of public nuisance
 - The protection of children from harm.

Summary of the main amendments

13. A summary of some of the main changes is as follows.

Section 2 – All About Southwark

14. Update to alcohol related crime analysis.

Section 4 – Administration, exercise and delegation of function

15. The provision of scale plans is updated to clarify that Southwark requires outside areas intended for the consumption of alcohol to be included in the premises plans.
16. The policy on temporary event notices (TENs) is updated to clarify Southwark's

position on multiple TENs, that multiple TENs that receive objections will be considered by the Licensing Sub-Committee who can decide not to grant more than one TEN for a single event.

17. The policy introduces recent changes to the Act to include the Secretary of State as a Responsible Authority and the change of the definition of allegeable persons who can apply, vary or transfer a premises or apply for a personal licence. It restricts these applications to persons who have the right to work in the UK.
18. To update table 1, the table of delegations of licensing functions to include the Secretary of State and to include the determining of an existing personal licence where the holder is convicted of any relevant or foreign offence.
19. To update paragraph 104 to include the Council's Regeneration Division with Planning and Building Control within the policy.
20. To clarify that premises licences and TENs do not give consent to use the premises/land where the event is being held, separate permission to hold the event may be require from the land owner. This includes the need for obtaining a separate highways licence for table and chairs if they are placed on the public highway.

Section 6 – Local cumulative impact policies (CIPs)

21. Updated to clarify the positions of CIPS and planning and regeneration policies.

Section 7 – Hours of operation, Table 2 and paragraphs 169 to 172

22. To clarify that the types premises listed is not exclusive to the named types of premises
23. Additional information to highlight that strategic cultural areas such as Shad Thames are in mixed use areas with a high concentration of residential premises and consideration for premises opening beyond the hours for a residential area should be restricted to operations that are providing cultural activities in these areas.

Section 10 – The third licensing objective - The prevention of public nuisance

24. Paragraph 243 on management controls to prevent public nuisance is amended to include introduction of a maximum occupancy figure for the premises and any outside areas for consideration in relation to the assessment of the premises to prevent public nuisance.

Section 12 Enforcement

25. To highlight that the current enforcement policy is under review.

Resource implications

26. The revision and update of the Southwark statement of licensing policy does not have any resource issues in itself. Where new initiatives referenced within the policy statement have resource implications these will have be, subject to consolation, lead member/licensing committee or Cabinet approval prior to implementation. The necessary reports to introduce the new initiatives will

include a section on resource implications

27. This is an update to the existing statement of licensing policy. This policy is mainly advisory/informative, providing guidance to the licensing committee, licence applicants, residents and businesses. Costs associated with implementing the existing policy are currently met from the licensing revenue budget.

Consultation

28. Public consultation of the revision of the Southwark statement of licensing policy has been undertaken with in accordance with section 5(3) of the Licensing Act 2003.
29. The consultation was introduced by circular letter sent to:
- The chief officer of the police via the delegated Southwark licensing officer
 - The fire authority
 - Representatives of holders of premises licences; club premises certificate holders; and personal licence holders
 - Representatives of businesses and residents
 - All responsible authorities specified under the Act.
30. The consultation was displayed on the council web site with a copy of the draft policy made available and was conducted via an online questionnaire.
31. The policy consultation was advertised in the local press.

Consultation results

32. The consultation consisted of 7 questions on the proposed changes. The questions and results are in appendix B.
33. 43 online responses were received and 2 written submissions.
34. The groups answering the online consultation can be categorised as follows:

A licensed business with a licence	9
A member of the public	29
A non-licensed business	5
Other	13

35. Respondents were predominantly in favour of the changes. The percentage of respondents agreeing and disagreeing with each question is listed below.

Question	Response	%age
1	Agree/strongly agree	77%
	Disagree/strongly disagree	23%
2	Agree/strongly agree	77%
	Disagree/strongly disagree	23%
3	Agree/strongly agree	77%

Question	Response	%age
	Disagree/strongly disagree	0%
4	Agree/strongly agree	95%
	Disagree/strongly disagree	0%
5	Agree/strongly agree	70%
	Disagree/strongly disagree	21%
6	Agree/strongly agree	67%
	Disagree/strongly disagree	23%
7	Agree/strongly agree	70%
	Disagree/strongly disagree	23%

36. Respondents were invited to submit comments on the proposed changes. The comments were generally positive with some requests for further clarification. The draft policy has been updated to include further clarification.
37. The comments and responses to the comments are detailed in appendix C.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Director of Law and Democracy

38. The Licensing Act 2003 (“the 2003 Act”) requires the Council, as the licensing authority, to prepare and publish a statement of its licensing policy every three years.
39. In determining its policy, the Council is exercising a licensing function and as such must have regard to the Guidance issued by the Secretary of State under section 182 of the 2003 Act. It must also give appropriate weight to the views of those persons/bodies listed in section 5(3) of the Act which it is required to consult before determining its policy.
40. Although the Guidance represents best practice, it is not binding on the Council. As long as the Guidance has been properly and carefully understood and considered, licensing authorities may depart from it if they have reason to do so. In this event they will need to give full reasons for their decisions, which must be consistent with the objectives of the 2003 Act.
41. The Council is required to have regard to the statement of licensing policy and make decisions in accordance with it. Licensing authorities may depart from their policy if the individual circumstances of any case merit such a decision in the interests of promoting the licensing objectives. In this event it is important that full reasons are given for departing from the published statement of licensing policy.
42. Members should note that the 2003 Act imposes a duty on the Council, as the licensing authority, to carry out its functions under the Act with a view to promoting the four licensing objectives, namely:
- the prevention of crime and disorder
 - the promotion of public safety
 - the prevention of public nuisance
 - the protection of children from harm.

43. Each of these objectives is of paramount and equal importance. There are no other licensing objectives and therefore the Council cannot reject an application for a licence or impose conditions on a licence for any purpose unrelated to the promotion of these objectives. For example, whether or not there is a 'need' for another licensed premises in a given area is a matter for planning committees but is not a matter for a licensing authority in its statement of licensing policy or in discharging its licensing functions.
44. However, the cumulative impact of licensed premises on the promotion of the licensing objectives is a proper matter for the Council to consider when adopting its statement of licensing policy. The Guidance explains 'cumulative impact' as the potential impact on the promotion of the licensing objectives – for example crime and disorder and/or public nuisance - of a significant number of licensed premises concentrated in one area.
45. The statement of licensing policy cannot seek to impose 'blanket' conditions. Each application must be considered on its own merits. Conditions can only be imposed on a licence if they are necessary to promote the licensing objectives in relation to the specific premises and are a proportionate response to the specific situation to be addressed. The Guidance provides that if the situation the condition is intended to address is already addressed by a provision in the 2003 Act or any other legislation then the condition cannot be said to be 'necessary'.
46. Licensing is about regulating the carrying on of licensable activities within the terms of the 2003 Act. The statement of licensing policy should make it clear that licensing law is not the primary mechanism for the general control of nuisance and anti-social behaviour by individuals once they are beyond the direct control of the individual, club or business carrying on licensable activities. However, the Guidance also states that licensing law is a key aspect of such control and should always be part of a holistic approach to the management of the evening and night-time economy. It is therefore desirable that the statement of licensing policy is in line with the Council's wider objectives and consistent with other policies.
47. Members should note that the statement of licensing policy must not be inconsistent with the provisions of the 2003 Act and must not override the right/s of any individual as provided for in that Act. Nor must the statement of licensing policy be inconsistent with obligations placed on the Council under any other legislation, including human rights legislation. Members should also note that the Council has a duty under Section 17 of the Crime and Disorder Act 1998, when carrying out its functions as a licensing authority under the 2003 Act, to do all it reasonably can to prevent crime and disorder within the Borough.
48. Positive equalities obligations are placed on local authorities, sometimes described as equalities duties, with regard to race, disability and gender. Race equality duties were introduced by the Race Relations Amendment Act 2000 which amended the Race Relations Act 1976. Gender equalities duties were introduced by the Equality Act 2006, which amended the Sex Discrimination Act 1975. Disability equality duties were introduced by the Disability Discrimination Act 2005 which amended the Disability Act 1995.
49. Equality impact assessments are an essential tool to assist councils to comply with our equalities duties and to make decisions fairly and equalities and human rights impact assessments that are carried out should be mindful of the protected

characteristics under the Equality Act 2010.

50. Under the Local Authorities (Functions and Responsibilities) (England) Regulations 2000, as amended, decisions relating to licensing matters cannot be the responsibility of an authority's executive. The 2003 Act provides that whilst the majority of the functions of the licensing authority, are to be taken or carried out by its licensing committee, decisions relating to the statement of licensing policy cannot be delegated in such a way. The decision on whether to adopt the statement of licensing policy must therefore be taken by council assembly.

Strategic Director of Finance and Governance (ENV/ET/240914)

51. The strategic director of finance and corporate services notes the resource implications contained within the report and that there are no financial implications as a result of accepting the proposals. Officer time to effect recommendations will also be contained within existing budgeted revenue resources.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
The Licensing Act 2003 plus secondary regulations The Home Office Guidance to the Act	The Licensing Service, C/O 160 Tooley Street, London, SE1	Name: Mrs Kirtikula Read Phone number: 020 7525 5748

APPENDICES

No.	Title
Appendix A	Draft Southwark Statement of Licensing Policy 2019-20 (available separately)
Appendix B	Consultation questions and results (available separately)
Appendix C	Comments on the amendments and officer responses (available separately)

AUDIT TRAIL

Lead Officer	Ian Smith , Strategic Director Environment and Leisure	
Report Author	David Franklin, Licensing Team Leader	
Version	Final	
Dated	14 March 2019	
Key Decision?	Yes	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments sought	Comments included
Director of Law and Democracy	Yes	Yes
Strategic Director of Finance and Governance	Yes	Yes
Cabinet Member	Yes	Yes
Date final report sent to Constitutional Team	14 March 2019	

Item No. 7.4	Classification: Open	Date: 27 March 2019	Meeting Name: Council Assembly
Report title:		Changes to Community Council Boundaries March 2019	
Ward(s) or groups affected:		All wards	
From:		Constitutional Steering Panel	

RECOMMENDATION

1. That council assembly agree to maintain the interim boundaries for community councils, in order to support further options and consultation for potential new community council arrangements.
2. That council assembly agree to receive a report later in 2019 on proposed new community council arrangements.

BACKGROUND INFORMATION

3. Council assembly in November 2018 agreed that in order to minimise the impact of the 2018 local elections, that the current community council boundaries remained closely aligned to previous community council areas as an interim measure.
4. It is now proposed that the interim arrangements remain in place in order to support further consultation. Further options will be presented to council assembly later in 2019.
5. Community council areas are defined in article 8 of the council's constitution. Each ward falls within a community council area and the members from those wards make up the community council. Council assembly has agreed that there are five community council areas.
6. Article 8 of the constitution sets out composition of community councils. The current composition is set out below and in appendix 1.

Name of community council	Members from electoral wards serving on Community councils
Bermondsey and Rotherhithe	London Bridge & West Bermondsey, North Bermondsey, South Bermondsey, Old Kent Road (North), Rotherhithe and Surrey Docks wards.
Borough, Bankside and Walworth	Borough & Bankside, St George's, Chaucer, Newington, North Walworth and Faraday wards.
Camberwell	Camberwell Green, St Giles and Champion Hill wards.
Dulwich	Goose Green, Dulwich Village, Dulwich Hill and Dulwich Wood wards.
Peckham and Nunhead	Old Kent Road (South), Peckham, Rye Lane, Nunhead & Queen's Road and Peckham Rye wards.

KEY ISSUES FOR CONSIDERATION

7. The approval of community council composition (electoral wards serving on community councils) is a matter reserved for decision by council assembly. In

Southwark, the constitutional steering panel (CSP) must consider any changes to the constitution before the decision is referred to council assembly.

8. Community councils have both executive and non-executive powers and are considered area committees. As regards its executive functions, these are enabled by section 9E of the Local Government Act 2000 together with s102 of the Local Government Act 1972. The definition of an area committee in these provisions is:
 - a) the committee is established to discharge functions in respect of part of the area of the authority, and
 - b) the members of the committee or sub-committee who are members of the authority are elected for electoral divisions or wards which fall wholly or partly within that part.
9. As regards its non-executive functions (in accordance with regulation 16A of the Local Government (Committees and Political Groups) Regulations 1990) the Council needs to ensure in addition to the above requirements that
 - i) the area of the part of the authority for which the area committee is responsible does not exceed two-fifths of the total area of the authority, and that
 - ii) the population of that part, as estimated by the authority, does not exceed two-fifths of the total population of the area of the authority as so estimated.
10. Officers have considered these proposals in relation to the statutory requirements, and are satisfied that they are consistent with them.

Community impact statement

11. The roles and functions of community councils include the promotion of involvement of local people in the democratic process. Community councils take decisions on local matters including environmental improvement and community safety as well as consultation on a wide range of policies and strategies that affect the area.
12. An explicit objective within community council is that they be used to actively engage as widely as possible with, and bring together, Southwark's diverse local communities on issues of shared mutual interest.
13. In fulfilling the above objectives that community councils have of bringing together and involving Southwark's diverse local communities, consideration has also been given to the council's duty under the Equality Act 2010 which requires the council to have due regard when taking decisions to the need to:
 - a) Eliminate unlawful discrimination, harassment, victimisation or other prohibited conduct
 - b) Advance of equality of opportunity between persons who share a relevant protected characteristic and those who do not share it
 - c) Foster good relations between those who share a relevant protected characteristic and those that do not share it.
14. The relevant protected characteristics are age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation.
15. Having due regard to the need to advance equality of opportunity is further explained by the Act, which states that it involves

- Removing or minimising disadvantages connected with a relevant protected characteristic.
 - Taking steps to meet the different needs of persons who share a relevant protected characteristic.
 - Encouraging persons who share a relevant protected characteristic to participate in public life or any other activity in which they are under-represented.
16. Due consideration was given to this duty during this process and no adverse impact on any group with a protected characteristic was evident.

Resource implications

17. There are no resource implications.

Consultation

18. The constitutional steering panel has been consulted.

Financial implications

19. There are no financial implications.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Director of Law and Democracy

20. The Director of Law and Democracy notes the contents of the report and that the relevant references to the council's constitution and to the legal framework and requirements have been identified in the report.
21. The panel is reminded that the public sector equality duty under section 149 Equality Act 2010, as set out in the Community Impact section of the report, applies to the exercise any of its functions.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
None		

APPENDICES

No.	Title
None	

AUDIT TRAIL

Lead Officer	Stephen Douglass, Director of Communities	
Report Author	Forid Ahmed, Community Council Team Leader	
Version	Final	
Dated	14 March 2019	
Key Decision	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments sought	Comments included
Director of Law and Democracy	Yes	Yes
Strategic Director of Finance and Governance	No	No
Strategic Director of Housing and Modernisation	No	No
Cabinet member	Yes	No
Date final report sent to Constitutional Team	14 March 2019	

Item No. 7.5	Classification: Open	Date: 27 March 2019	Meeting Name: Council Assembly
Report title:		Council Assembly Dates and Calendar of Meetings 2019-20	
Ward(s) or groups affected:		All	
From:		Constitutional Steering Panel	

RECOMMENDATIONS

1. That council assembly agree the following dates for meetings of council assembly be fixed in the council calendar for the 2019-20 municipal year:

Council Assembly	Type of Meeting
Saturday 18 May 2018 at 11.00am (As agreed by council assembly 11 July 2018)	Annual Meeting <i>Note: To be held jointly with Civic Awards Ceremony</i>
Wednesday 17 July 2019	Ordinary meeting
Wednesday 27 November 2019	Ordinary meeting
Wednesday 26 February 2020	Budget and council tax setting
Wednesday 25 March 2020	Ordinary meeting
Saturday 16 May 2020 <i>Note: Alternative date is Saturday 9 May 2020</i>	Annual meeting <i>Note: To be held jointly with Civic Awards Ceremony</i>

2. That constitutional steering panel recommends to council assembly the calendar of council meetings for the 2019-20 municipal year as shown at Appendix 1 be noted.

BACKGROUND INFORMATION

Council assembly dates

3. Council assembly procedure rules require that meetings shall take place on such dates as agreed by council assembly.
4. The proposed dates are based on the 2018-19 calendar of meetings and in line with the practice adopted at council assembly in July 2016 of five meetings per municipal year, which includes the annual council assembly meeting.

KEY ISSUES FOR CONSIDERATION

5. A schedule of council assembly meetings for the 2019-20 municipal year has been prepared and is shown at recommendation 1.

6. Council assembly will need to be asked to formally agree these dates, in accordance with constitutional provision council assembly procedure rule 2.1.
7. A calendar of all council meetings for the 2019-20 municipal year (including council assembly meetings) has been prepared and is shown at Appendix 1. Appendix 2 is a list of all meetings for 2019-20 in a table format.
8. The calendar (Appendix 1) includes the dates for school holidays, party conferences and other committed dates. Due to business demands of the service, certain meetings will meet more frequently, for example, cabinet, overview and scrutiny committee and planning committee. Cabinet procedure rule 2.1 requires that the cabinet should meet at least eight times per year; therefore cabinet meetings are scheduled in line with this requirement. Scrutiny sub-committees are included in the draft calendar, pending their establishment by the overview and scrutiny committee.
9. The draft calendar has been circulated to group whips and relevant officers and comments have been collated as received and appropriate amendments made. The meeting cycle and framework has been scheduled in accordance with the council's governance arrangements and the current referral mechanism.
10. In respect of meetings other than council assembly, this calendar is subject to amendments, additions and cancellations. The calendar is published on the council's website and is regularly updated throughout the year.
11. The early planning and scheduling of formal council meetings is a vital and integral part of the decision making process. This supports the efficient administration of the council.

Community impact statement

12. Publicising details of council and committee meetings will enable all stakeholders and the community to forward plan, should they wish to attend and, if appropriate, address those meetings, in accordance with the constitution. The constitution enables people, including the local community where relevant, to understand the role that they can play in the decision making of the council.

Resource implications

13. There are no direct resource implications in the context of this report.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

14. Any legal issues are outlined in the body of the report.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Southwark Constitution: http://modern.gov.southwark.gov.uk/ieListMeetings.aspx?CId=425&Year=0	Council Offices, 160 Tooley Street, London SE1 2QH	Constitutional Team Email: constitutional.team@southwark.gov.uk Tel: 020 7525 7055

APPENDICES

Appendix	Title
Appendix 1	Council Calendar 2019-20
Appendix 2	Council Calendar 2019-20 (table format)

AUDIT TRAIL

Lead Officer	Chidilim Agada, Head of Constitutional Services	
Report Author	Chidilim Agada, Head of Constitutional Services Gerald Gohler, Constitutional Officer	
Version	Final	
Dated	8 March 2018	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments Included
Director of Law and Democracy	Yes	Incorporated in the report
Strategic Director of Finance and Governance	No	No
Cabinet Member	No	No
Date final report sent to Constitutional Team	8 March 2019	

DRAFT COUNCIL CALENDAR 2019-20							
	DAY	DATE	DETAILS OF MEETING	OTHER EVENTS	TIME	VENUE	INVITE ONLY
May-2019							
	Wed	1					
	Thu	2					
	Fri	3					
	Sat	4					
	Sun	5					
	Mon	6		BANK HOLIDAY			
	Tue	7	Group meeting		1900		
	Wed	8					
	Thu	9					
	Fri	10					
	Sat	11					
	Sun	12					
	Mon	13					
	Tue	14					
	Wed	15					
	Thu	16					
	Fri	17					
	Sat	18	Council Assembly (Annual Meeting held jointly with Civic Awards)	<i>Notes: (1) Statutory meeting</i>	1000		
	Sun	19					
	Mon	20					
	Tue	21					
	Wed	22					
	Thu	23					
	Fri	24					
	Sat	25					
	Sun	26					
	Mon	27		BANK HOLIDAY			
	Tue	28		HALF TERM			
	Wed	29					
	Thu	30					
	Fri	31					
Jun-2019							
	Sat	1					
	Sun	2					
	Mon	3	Planning Committee	<i>Notes: Development Management items and possible establishment of sub-committees, and appointment of chairs and vice-chairs</i>	1830		
	Tue	4	Overview & Scrutiny Committee	<i>Note: To establish any commissions and appoint chairs and vice-chairs</i>	1900		
	Wed	5	Audit, Governance and Standards Community Council Chairs and Vice-Chairs		1900 1900		
	Thu	6					
	Fri	7					
	Sat	8					
	Sun	9					
	Mon	10					
	Tue	11	Scrutiny Commission 1		1900		
	Wed	12	Planning Sub-Committee A		1830		
	Thu	13					
	Fri	14					
	Sat	15					
	Sun	16					
	Mon	17	Planning Committee		1830		
	Tue	18	Cabinet Constitutional Steering Panel Scrutiny Commission 2		1600 1800 1900		
	Wed	19	Community Council 3 (subject to change due to community council review)	<i>Note: executive functions and community engagement</i>	1900		
			Community Council 2 (subject to change due to community council review)	<i>Note: executive functions and community engagement</i>	1900		
	Thu	20					
	Fri	21					
	Sat	22					
	Sun	23					
	Mon	24	Community Council 1 (subject to change due to community council review)	<i>Note: executive functions and community engagement</i>	1900		
			Community Council 5 (subject to change due to community council review)	<i>Note: executive functions and community engagement</i>	1900		
	Tue	25	Community Council 4 (subject to change due to community council review)	<i>Note: executive functions and community engagement</i>	1900		
			Licensing Committee		1900		
	Wed	26	Scrutiny Commission 3		1900		
	Thu	27					
	Fri	28					
	Sat	29					
	Sun	30					
Jul-2019							
	Mon	1	Group meetings		1900		
	Tue	2	Planning Committee	LGA ANNUAL CONFERENCE/EXHIBITION	1830		
	Wed	3	Planning Sub-Committee B	LGA ANNUAL CONFERENCE/EXHIBITION	1900		
	Thu	4		LGA ANNUAL CONFERENCE/EXHIBITION			
	Fri	5					
	Sat	6					
	Sun	7					
	Mon	8	Corporate Parenting Committee Scrutiny Commission 4		1400 1900		
	Tue	9	Planning Committee		1830		
	Wed	10	Planning Sub-Committee A		1830		
	Thu	11					
	Fri	12					
	Sat	13					
	Sun	14					
	Mon	15	Overview and Scrutiny Committee		1900		
	Tue	16	Cabinet Audit, Governance and Standards committee		1600 1900		
			Audit, governance and standards (Civic awards) sub-committee	Following the rise of the Audit, Governance and Standards committee			
	Wed	17	Council Assembly	<i>Ordinary meeting</i>	1900		
	Thu	18					
	Fri	19					
	Sat	20					
	Sun	21					
	Mon	22					
	Tue	23					
	Wed	24		SCHOOL HOLIDAYS			
	Thu	25					
	Fri	26					
	Sat	27					

DRAFT COUNCIL CALENDAR 2019-20							
	DAY	DATE	DETAILS OF MEETING	OTHER EVENTS	TIME	VENUE	INVITE ONLY
	Sun	28					
	Mon	29					
	Tue	30					
	Wed	31					
Aug 19	Thu	1					
	Fri	2					
	Sat	3					
	Sun	4					
	Mon	5					
	Tue	6					
	Wed	7					
	Thu	8					
	Fri	9					
	Sat	10					
	Sun	11					
	Mon	12					
	Tue	13					
	Wed	14					
	Thu	15					
	Fri	16					
	Sat	17					
	Sun	18					
	Mon	19					
	Tue	20					
	Wed	21					
	Thu	22					
	Fri	23					
	Sat	24					
	Sun	25					
	Mon	26					
	Tue	27					
	Wed	28					
	Thu	29					
	Fri	30					
	Sat	31					
Sep-2019	Sun	1					
	Mon	2					
	Tue	3	Planning Committee		1830		
	Wed	4	Planning Sub-Committee B		1900		
	Thu	5					
	Fri	6					
	Sat	7	Community Council 5 (subject to change due to community council review)	<i>Note: Community Council Forum only</i>	1300		
			Community Council 1 (subject to change due to community council review)	<i>Note: Community Council Forum only</i>	1300		
	Sun	8					
	Mon	9	Group meetings		1900		
			Community Council 2 (subject to change due to community council review)	<i>Note: Community Council Forum only</i>	1900		
	Tue	10	Community Council 3 (subject to change due to community council review)	<i>Note: Community Council Forum only</i>	1900		
	Wed	11	Audit, Governance and Standards committee		1900		
	Thu	12					
	Fri	13					
	Sat	14		Liberal Democrats Party Conference			
	Sun	15					
	Mon	16					
	Tue	17	Cabinet		1600		
	Wed	18	Community Council 4 (subject to change due to community council review)	<i>Note: Community Council Forum only</i>	1900		
	Thu	19					
	Fri	20					
	Sat	21					
	Sun	22		Labour Party Conference			
	Mon	23					
	Tue	24					
	Wed	25					
	Thu	26					
	Fri	27					
	Sat	28					
	Sun	29		Conservative Party Conference			
	Mon	30	Group meetings		1900		
Oct-2019	Tue	1	Planning Sub-Committee A		1830		
	Wed	2	Scrutiny Commission 1		1900		
	Thu	3					
	Fri	4					
	Sat	5					
	Sun	6					
	Mon	7	Scrutiny Commission 2		1900		
	Tue	8	Planning Committee		1830		
	Wed	9					
	Thu	10					
	Fri	11					
	Sat	12					
	Sun	13					
	Mon	14	Scrutiny Commission 3		1900		
	Tue	15	Tri-Borough IT Committee		1830		
			Community Councils Chairs and Vice-Chairs		1900		
	Wed	16					
	Thu	17					
	Fri	18					
	Sat	19					
	Sun	20					
	Mon	21					
	Tue	22					
	Wed	23					
	Thu	24					
	Fri	25					
	Sat	26					
	Sun	27					
	Mon	28	Scrutiny Commission 4		1900		
	Tue	29	Cabinet		1600		
			Planning Sub-Committee B		1900		
	Wed	30	Community Council 5 (subject to change due to community council review)	<i>Note: Community Council Forum only</i>	1900		
			Community Council 1 (subject to change due to community council review)	<i>Note: Community Council Forum only</i>	1900		
	Thu	31					

DRAFT COUNCIL CALENDAR 2019-20							
	DAY	DATE	DETAILS OF MEETING	OTHER EVENTS	TIME	VENUE	INVITE ONLY
Nov-2019							
	Fri	1					
	Sat	2					
	Sun	3					
	Mon	4	Corporate Parenting Committee		1400		
			Licensing Committee		1900		
	Tue	5	Planning Committee		1830		
	Wed	6	Constitutional Steering Panel		1800		
	Thu	7					
	Fri	8					
	Sat	9	Community Council 2 (subject to change due to community council review)	Notes: (1) alternative date Wed 13 Nov 2019, (2) Community Council Forum only	1300		
			Community Council 3 (tbc; subject to change due to community council review)	Notes: (1) alternative date Wed 13 Nov 2019, (2) Community Council Forum only	1300		
	Sun	10					
	Mon	11	Overview and Scrutiny Committee		1900		
			Community Council 4 (subject to change due to community council review)		1900		
	Tue	12					
	Wed	13	Community Council 3 (tbc; subject to change due to community council review)	Notes: (1) alternative date Sat 9 Nov 2019, (2) Community Council Forum only	1900		
			Community Council 2 (tbc; subject to change due to community council review)	Notes: (1) alternative date Sat 9 Nov 2019, (2) Community Council Forum only	1900		
	Thu	14					
	Fri	15					
	Sat	16					
	Sun	17					
	Mon	18	Group Meetings		1900		
	Tue	19	Planning Sub-Committee A		1830		
	Wed	20	Audit, Governance and Standards committee		1900		
	Thu	21					
	Fri	22					
	Sat	23					
	Sun	24					
	Mon	25					
	Tue	26					
	Wed	27	Council Assembly	Ordinary meeting	1900		
	Thu	28					
	Fri	29					
	Sat	30					
Dec-2019							
	Sun	1					
	Mon	2					
	Tue	3	Planning Committee		1830		
	Wed	4	Scrutiny Commission 1		1900		
	Thu	5					
	Fri	6					
	Sat	7					
	Sun	8					
	Mon	9	Planning Sub-Committee B		1900		
	Tue	10	Cabinet (Liveseey Trust) Committee		1400		
			Cabinet		1600		
	Wed	11			1830		
	Thur	12					
	Fri	13					
	Sat	14					
	Sun	15					
	Mon	16	Scrutiny Commission 2		1900		
	Tue	17	Planning Committee		1830		
	Wed	18					
	Thu	19		SCHOOL HOLIDAYS			
	Fri	20					
	Sat	21					
	Sun	22					
	Mon	23					
	Tue	24		CHRISTMAS EVE			
	Wed	25		CHRISTMAS DAY (BANK HOLIDAY)			
	Thu	26		BOXING DAY (BANK HOLIDAY)			
	Fri	27					
	Sat	28					
	Sun	29					
	Mon	30					
	Tue	31					
Jan-2020							
	Wed	1		NEW YEAR'S DAY (BANK HOLIDAY)			
	Thu	2					
	Fri	3					
	Sat	4					
	Sun	5					
	Mon	6					
	Tue	7					
	Wed	8	Planning Committee		1830		
	Thu	9					
	Fri	10					
	Sat	11					
	Sun	12					
	Mon	13	Group meetings		1900		
	Tue	14	Planning Committee		1830		
			Community Council 4 (subject to change due to community council review)	Notes: (1) Alternative date 1 Feb 2019, (2) executive functions and community engagement	1900		
	Wed	15					
	Thu	16					
	Fri	17					
	Sat	18					
	Sun	19					
	Mon	20	Overview and Scrutiny Committee		1900		
	Tue	21	Cabinet		1600		
			Scrutiny Commission 3		1900		
			Community Council 2 (subject to change due to community council review)	Note: executive functions and community engagement	1900		
	Wed	22					
			Community Council 3 (subject to change due to community council review)	Notes: (1) Alternative date 25 Jan 2020, (2) executive functions and community engagement	1900		
	Thu	23					
	Fri	24					
			Community Council 3 (subject to change due to community council review)	Notes: (1) alternative date 22Jan 2020, (2) executive functions and community engagement	1300		
	Sat	25					
	Sun	26					
	Mon	27	Constitutional Steering Panel		1800		
			Scrutiny Commission 4		1900		
	Tue	28		Notes: (1) alternative date 1 Feb 2020, (2) executive functions and community engagement	1900		
			Community Council 1 (subject to change due to community council review)				

DRAFT COUNCIL CALENDAR 2019-20							
	DAY	DATE	DETAILS OF MEETING	OTHER EVENTS	TIME	VENUE	INVITE ONLY
			Community Council 5 (subject to change due to community council review)	<i>Note: executive functions and community engagement</i>	1900		
	Wed	29	Planning Sub-Committee A		1830		
	Thu	30					
	Fri	31					
Feb-2020							
	Sat	1	Community Council 1 (subject to change due to community council review)	<i>Note: - Alternative date 28 Jan 2019, executive functions and community engagement</i>	1300		
			Community Council 4 (subject to change due to community council review)	<i>Notes: (1) Alternative date 15 Jan 2020, (2) executive functions and community engagement</i>	1300		
	Sun	2					
	Mon	3	Group meetings		1900		
	Tue	4	Cabinet		1600		
	Wed	5	Planning Committee		1830		
	Thu	6					
	Fri	7					
	Sat	8					
	Sun	9					
	Mon	10	Audit, Governance and Standards committee		1900		
	Tue	11	Overview and Scrutiny Committee		1900		
	Wed	12					
	Thu	13					
	Fri	14					
	Sat	15		HALF TERM			
	Sun	16					
	Mon	17					
	Tue	18					
	Wed	19					
	Thu	20					
	Fri	21					
	Sat	22					
	Sun	23					
	Mon	24	Planning Committee		1830		
	Tue	25	Corporate Parenting Committee		1400		
	Wed	26	Council Assembly (Budget and council tax setting)	<i>Note: statutory meeting</i>	1900		
	Thu	27					
	Fri	28					
	Sat	29					
Mar-2020							
	Sun	1					
	Mon	2	Group meetings		1900		
	Tue	3	Planning Committee		1830		
			Tri-Borough IT Committee		1830		
	Wed	4	Constitutional Steering Panel		1800		
			Planning Sub-Committee B		1900		
	Thu	5					
	Fri	6					
	Sat	7					
	Sun	8					
	Mon	9	Community Council 4 (subject to change due to community council review)		1900		
	Tue	10	Cabinet		1600		
			Scrutiny Commission 1		1900		
			Audit, governance and standards (Civic awards) sub-committee		1900		
	Wed	11	Community Council 1 (subject to change due to community council review)	<i>Note: Community Council Forum only</i>	1900		
			Community Council 5 (subject to change due to community council review)	<i>Note: Community Council Forum only</i>	1900		
	Thu	12					
	Fri	13					
	Sat	14					
	Sun	15					
	Mon	16	Planning Sub-Committee A		1830		
	Tue	17	Community Council 2 (subject to change due to community council review)	<i>Note: Community Council Forum only</i>	1900		
			Community Council 3 (subject to change due to community council review)	<i>Note: Community Council Forum only</i>	1900		
	Wed	18					
	Thu	19					
	Fri	20					
	Sat	21					
	Sun	22					
	Mon	23	Planning Committee		1830		
	Tue	24	Scrutiny Commission 2		1900		
	Wed	25	Council Assembly (Ordinary Meeting)		1900		
	Thu	26					
	Fri	27					
	Sat	28					
	Sun	29					
	Mon	30	Scrutiny Commission 3		1900		
	Tue	31	Planning Sub-Committee B		1900		
Apr-2020							
	Wed	1	Planning Committee		1830		
			Constitutional Steering Panel		1900		
	Thu	2					
	Fri	3					
	Sat	4		SCHOOL HOLIDAYS			
	Sun	5					
	Mon	6					
	Tue	7					
	Wed	8					
	Thu	9					
	Fri	10		BANK HOLIDAY			
	Sat	11					
	Sun	12		EASTER SUNDAY			
	Mon	13		EASTER MONDAY (Bank Holiday)			
	Tue	14					
	Wed	15					
	Thu	16					
	Fri	17					
	Sat	18					
	Sun	19					
	Mon	20					
	Tue	21	Scrutiny Commission 4		1900		
	Wed	22	Corporate Parenting Committee		1400		
	Thu	23	Planning Committee		1830		

DRAFT COUNCIL CALENDAR 2019-20							
	DAY	DATE	DETAILS OF MEETING	OTHER EVENTS	TIME	VENUE	INVITE ONLY
	Fri	24					
	Sat	25					
	Sun	26					
	Mon	27	Planning Sub-Committee A		1830		
	Tue	28	Overview and Scrutiny Committee		1900		
	Wed	29					
	Thu	30					
May-2020							
	Fri	1					
	Sat	2					
	Sun	3					
	Mon	4		BANK HOLIDAY			
	Tue	5	Group meeting		1900		
	Wed	6					
	Thu	7		GLA/London Mayoral elections			
	Fri	8					
	Sat	9	Council Assembly (Annual Meeting held jointly with Civic Awards)	<i>Notes: (1) Statutory meeting; (2) Alternative date is Saturday 16 May 2020</i>	1000		
	Sun	10					
	Mon	11					
	Tue	12					
	Wed	13					
	Thu	14					
	Fri	15					
	Sat	16	Council Assembly (Annual Meeting held jointly with Civic Awards)	<i>Notes: (1) Statutory meeting; (2) Alternative date is Saturday 9 May 2020</i>	1000		
	Sun	17					
	Mon	18					
	Tue	19					
				<i>Notes: (1) Development Management items and possible establishment of sub-committees, and appointment of chairs and vice-chairs, (2) alternative date Monday 1 June 2020</i>	1830		
	Wed	20	Planning Committee				
			Overview & Scrutiny Committee	<i>Note: (1) To establish any sub-committees and appoint chairs and vice-chair, (2) alternative date Monday 1 June 2020</i>	1900		
	Thu	21					
	Fri	22					
	Sat	23					
	Sun	24					
	Mon	25		BANK HOLIDAY			
	Tue	26		HALF TERM			
	Wed	27					
	Thu	28					
	Fri	29					
	Sat	30					
	Sun	31					
Jun-2020							
				<i>Notes: (1) Development Management items and possible establishment of sub-committees, and appointment of chairs and vice-chairs, (2) alternative date Wednesday 20 May 2020</i>	1830		
	Mon	1	Planning Committee				
			Overview & Scrutiny Committee	<i>Note: (1) To establish any sub-committees and appoint chairs and vice-chairs, (2) alternative date Wednesday 20 May 2020</i>	1900		
	Tue	2					
	Wed	3	Audit, Governance and Standards		1900		
	Thu	4					

Calendar of Meetings 2019-2020

	May 2019	June 2019	July 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020
Council Assembly	Sat 18***		Wed 17****				Wed 27****			Wed 26%	Wed 25****		Sat 9 or 16\$ ***
Constitutional Steering Panel		Tue 18					Wed 6		Mon 27		Wed 4	Wed 1	
Party Group Meetings	Mon 7		Mon 1		Mon 9 and 30		Mon 18		Mon 13	Mon 3	Mon 2		Tue 5
Cabinet		Tue 18	Tue 16		Tue 17	Tue 29		Tue 10	Tue 21	Tue 4	Tue 10		
Cabinet (Livesey Trust) Committee								Tue 10					
Overview & Scrutiny Committee		Tue 4	Mon 15				Mon 11		Mon 20	Tue 11		Tue 28	Wed 20£££
Scrutiny Commission 1		Tue 11				Wed 2		Wed 4			Tue 10		
Scrutiny Commission 2		Tue 18				Mon 7		Mon 16			Tue 24		
Scrutiny Commission 3		Wed 26				Tue 14			Tue 21		Mon 30		
Scrutiny Commission 4			Mon 8			Mon 28			Mon 27			Tue 21	
Joint IT Committee						Tue 15					Tue 3		
Audit, Governance and Standards Committee		Wed 5	Tue 16		Wed 11		Wed 20			Mon 10			
Audit, governance and standards (Civic awards) sub-committee			Tue 16\$\$								Tue 10		
Corporate Parenting Committee		Mon 8					Mon 4			Tue 25		Wed 22	
Health & Wellbeing Board	Meeting dates tbc												
Licensing Committee		Tue 25					Mon 4						
Planning Committee		Mon 3 ££ and Mon 17	Tue 2 and 9		Tue 3	Tue 8	Tue 5	Tue 3 and 17	Wed 8 and Tue 14	Wed 5 and Mon 24	Mon 3 and Mon 23	Wed 1 and Wed 22	Mon 20 ££ (alternative date mon 1 June 2020)
Planning Sub-Committee A		Wed 12	Wed 10			Tue 1	Tue 19		Wed 29		Mon 16	Mon 27	
Planning Sub-Committee B			Wed 3		Wed 4	Tue 29		Mon 9			Wed 4 and Tue 31		

05

	May 2019	June 2019	July 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020
Community Council Chairs and Vice-Chairs (subject to change due to community council review)		Wed 5				Tue 15							
Community Council 1 BR (subject to change due to community council review)		Mon 24			Sat 7 %%	Wed 30 %%			Tue 28 (alternative date Sat 1 Feb 2020)	Sat 1 Feb (alternative date Tue 28 Jan 2020)	Wed 11 %%		
Community Council 2 BBW (subject to change due to community council review)		Wed 19			Tue 10 %%		Sat 9 or Wed 13 %%		Wed 22		Tue 17%%		
Community Council 3 PN (subject to change due to community council review)		Wed 19			Tue 10%%		Sat 9 or Wed 13 %%		Wed 22 or Sat 25		Tue 17%%		
Community Council 4 C (subject to change due to community council review)		Tue 25			Wed 18%%		Tue 12 %%		Wed 15 (alternative date Sat 1 Feb 2020)	Sat 1 Feb (alternative date wed 15 Jan 2020)	Mon 9%%		
Community Council 5 D (subject to change due to community council review)		Mon 24			Sat 7 %%	Wed 30%%			Tue 28		Wed 11%%		

\$ subject to venue availability

% budget and council tax setting

*** annual meeting / held jointly with the civic awards

**** ordinary meeting

££ Development management items and to establish sub-committees and chairs

£££ to establish commissions and appoint chairs

\$\$ following the rise of Audit, Standards And Governance Committee

%% Forum meeting only

Item No. 7.6	Classification: Open	Date: 27 March 2019	Meeting Name: Council Assembly
Report title:		Special Urgency and Urgent Implementation Decisions – Annual Report	
Ward(s) or groups affected:		All	
From:		Proper Constitutional Officer	

RECOMMENDATION

1. That council assembly notes the schedule of special urgency and urgent implementation decisions (set out in Appendix 1) taken in accordance with access to information procedure rules 19 and 20.

BACKGROUND INFORMATION

2. The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 requires local authorities to consider an annual report detailing each executive decision where the making of the decision was agreed as a special urgency decision.
3. Special urgency decisions are decisions that need to be taken within five clear working days; i.e. the requirements of access to information procedure rule 18 (general exception) on notice cannot be complied with.
4. The procedure for special urgency decisions is set out in Rule 19 of the access to information procedure rules. It states:

“If the date by which a decision must be taken means that rule 18 (general exception) cannot be followed, then the decision can only be taken if the decision maker (if an individual) or the chair of the body making the decision, obtains the agreement of the chair of the overview and scrutiny committee that the taking of the decision cannot be reasonably deferred.

If there is no chair of the overview and scrutiny committee, or the chair of overview and scrutiny committee is unable to act, then the agreement of the Mayor of the council, or in his/her absence the Deputy Mayor will suffice.”

5. Urgent implementation decisions are decisions that whether they have been included on the forward plan or not, need to be implemented immediately by virtue of the urgency of the actions that need to be taken. These decisions are not subject to call-in. Decisions taken under urgent implementation are not required to be reported to council assembly, however as urgency also applies these have been included.
6. The procedure for urgent implementation is set out in Rule 20 of the access to information procedure rules. It states:

“If a decision needs to be implemented immediately by virtue of the urgency of the actions that need to be taken, then the decision can

only be taken if the decision maker (if an individual) or the chair of the body making the decision obtains the agreement of the chair of overview and scrutiny committee both that the decision proposed is:

- a) reasonable in all circumstances
- b) to be treated as a matter of urgency.”

KEY ISSUES FOR CONSIDERATION

7. The schedule listed as Appendix 1 contains details of those decisions which have been considered under the provisions of special urgency or urgent implementation since the last annual report of 14 March 2018. There were no special urgency decisions in this period.

Community impact statement

8. There are no community impact implications arising from this report.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Special Urgency and Urgent Implementation Decisions	Council Offices, 160 Tooley Street, SE1 2QH	Everton Roberts 020 7525 7221
Link http://moderngov.southwark.gov.uk/mgListPlans.aspx?RPId=50000003&RD=0		

APPENDICES

No.	Title
Appendix 1	Schedule of Special Urgency and Urgent Implementation Decisions

AUDIT TRAIL

Lead Officer	Chidilim Agada, Head of Constitutional Services	
Report Author	Everton Roberts, Principal Constitutional Officer	
Version	Final	
Dated	14 March 2019	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments Included
Director of Law and Democracy	No	No
Strategic Director of Finance and Governance	No	No
Cabinet Member	No	No
Date final report sent to Constitutional Team	14 March 2019	

**REPORT TO COUNCIL ASSEMBLY – 27 MARCH 2019
SPECIAL URGENCY AND URGENT IMPLEMENTATION DECISIONS**

REPORT TITLE/DECISION SUMMARY	DATE AND MEMBER WHO AGREED TO SPECIAL URGENCY / URGENT IMPLEMENTATION	REASON FOR URGENCY	DATE DECISION AGREED
<p>Acquisition of Champion Hill, Edgar Kail Way, SE22</p> <p>The cabinet approved the acquisition of land at the Champion Hill stadium site, Edgar Kail Way SE22 for the purposes of housing delivery.</p>	<p>12/03/2018 (Urgent Implementation)</p> <p>Councillor Gavin Edwards, Chair of Overview and Scrutiny Committee</p>	<p>A delay in the decision would have put the opportunity to purchase the site at risk.</p>	<p>13 March 2018</p>
<p>Proposed Acquisition of Freehold Interest in Office Accommodation 132 Queens Road, London SE15 2HP</p> <p>The cabinet approved the proposed acquisition of the freehold interest in office accommodation at 132 Queens Road, Peckham, SE15.</p>	<p>07/03/2018 (Urgent Implementation)</p> <p>Councillor Gavin Edwards, Chair of Overview and Scrutiny Committee</p>	<p>Failure to exchange within the timescale set out would result in the property being marketed requiring the Council to bid competitively with no guarantee of a successful outcome.</p>	<p>13 March 2018</p>
<p>Grant award to children's centre providers</p> <p>The cabinet member for Children and Schools approved grants to lead agencies for the delivery of the Children's Centres programme for the 2018/19 financial year.</p>	<p>25/04/2018</p> <p>Councillor Gavin Edwards, Chair of Overview and Scrutiny Committee</p>	<p>In order to allow payments for delivery of services in quarter one.</p>	<p>30 April 2018</p>

REPORT TITLE/DECISION SUMMARY	DATE AND MEMBER WHO AGREED TO SPECIAL URGENCY / URGENT IMPLEMENTATION	REASON FOR URGENCY	DATE DECISION AGREED
<p>Establishment of a Southwark Brexit Panel</p> <p>The cabinet member for Finance, Performance and Brexit established a cross part Member-led Brexit Panel to lead and co-ordinate research on the likely impact on council services and residents as a result of the United Kingdom leaving the European Union.</p>	<p>05/07/2018 (Urgent Implementation)</p> <p>Councillor Bill Williams, Chair of Overview and Scrutiny Committee</p>	<p>If the decision to establish the panel was not taken in July the panel would not have been able to meet until September (due to the August recess) which would not have left enough time for officers to undertake the necessary preparatory work in advance of the evidence sessions and for the business of the panel to conclude and views to be fed into the Brexit negotiations process.</p>	<p>9 July 2018</p>
<p>Establishment of a Southwark Youth Violence Panel</p> <p>The cabinet member for Public Health and Community Safety established a cross party Member-led 'Youth violence panel' to lead and co-ordinate evidence gathering of the current status of youth violence and knife crime in Southwark to inform the council's response to tackling youth violence and knife crime.</p>	<p>27.11.2018 (Urgent Implementation)</p> <p>Councillor Bill Williams, Chair of Overview and Scrutiny Committee</p>	<p>The Council was keen to have the panel up and running as soon as possible to enable the evidence gathering to commence. A delay in the decision would delay the council's response to tackling youth violence and knife crime.</p>	<p>28 November 2018</p>
<p>Commercial Property Portfolio: Addition of Income Generating Asset</p> <p>Cabinet approved the acquisition of a commercial property asset in the SE1 area, to be held as an income producing investment and replacing lost and reduced portfolio income.</p>	<p>05.12.2018 (Urgent Implementation)</p> <p>Councillor Bill Williams, Chair of Overview and Scrutiny Committee</p>	<p>The decision could not reasonably be deferred because the vendor had stipulated exchange of contracts and simultaneous completion of the sale/acquisition to take place following Cabinet's decision to proceed.</p>	<p>11 December 2018</p>

**COUNCIL ASSEMBLY AGENDA DISTRIBUTION LIST (OPEN) (FULL LIST)
MUNICIPAL YEAR 2018/19**

NOTE: Original held by Constitutional Team; all amendments/queries to Virginia Wynn-Jones Tel: 020 7525 7055

ONE COPY TO ALL UNLESS OTHERWISE STATED	Copies	To	Copies
Councillors (1 each) Councillor Jasmine Ali Councillor Radha Burgess Councillor Sunil Chopra Councillor Nick Dolezal Councillor Tom Flynn Councillor Renata Hamvas Councillor Peter John Councillor Lorraine Lauder Councillor Maria Linforth-Hall Councillor Eliza Mann Councillor Darren Merrill Councillor David Noakes Councillor Damian O'Brien Councillor Leo Pollak Councillor Sandra Rhule Councillor Martin Seaton Councillor Andy Simmons Councillor Cleo Soanes Councillor Kath Whittam Electronic Versions (No hard copy) All other councillors	19	Press Southwark News South London Press Group Offices Eleanor Law, Labour Group Office Tamsin Hewett, Liberal Democrat Group Office Officers Eleanor Kelly Duncan Whitfield Doreen Forrester-Brown Chidilim Agada Ian Smith David Quirke-Thornton Michael Scorer Kevin Fenton Constitutional Team (Copies to Virginia Wynn-Jones, 2 nd Floor, Hub 2, Tooley Street) Others Matt Dean, Grant Thornton Ground floor audit office, Tooley Street	 1 1 1 1 1 1 by email by email by email 12 1
		Total:	40
		Last updated: 15 March 2019	